



CITY COUNCIL MEETING MINUTES October 16, 2023

1) Call to Order

Mayor Whalen called the meeting to order at 7:00 p.m.

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor; Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

c) Approval of Agenda

Motion by Reffkin, seconded by Lacy to approve agenda as presented.

Motion passed 5-0.

2) Special Presentations

a) 3rd Quarter 2023 Financial Update

Grimm presented a year-to-date revenue report and expenditure by department for the general fund as well as an overall current cash and investment report. The reports reflected activity through 3rd quarter 2023.

He explained that revenues are tracking positively as our overall collections are at 68% of our budgeted amounts. An item to note is that building permit revenue continues to track very well into the latter part of this year.

On the expenditure report most items are tracking as expected as well. Overall general fund expenditures are at about 78% year to date in comparison to the total 2023 general fund budgeted expenditures.

3) Persons to Be Heard

No Persons to be heard.

4) Consent Agenda

a) Approve Work Session Meeting Minutes from October 2, 2023

b) Approve City Council Regular Meeting Minutes from October 2, 2023

c) Approve Application for a Temporary One-day Intoxicating Liquor License for the Northwest Tonka Lions for the Minnetrista Holiday Tree Lighting

d) Res. No. 101-23 Approve Claims

e) Res. No.98-23 Approving Simple Subdivision between 5900 West Branch Road and

The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.

5875 Painter Road

- f) Res. No. 99-23 Approve Change Order 1 for the 2023 Street Reconstruction and Utility Improvement Project, City Project 01-23
- g) Res. No. 100-23 Accept Improvements and Authorize Final Payment for City Project 05-23 Pavement Maintenance Project

Motion by Vickery, seconded by Lacy to approve the consent agenda as presented.
Motion passed 5-0.

5) Public Hearings

No Public Hearings

6) Business Items

a) AE2S Task Orders and Water System Update

Aaron Vollmer with AE2S presented on the preliminary design for new City wells #8 and #9 placement options and water availability, quality and required regulatory requirements.

These wells will be used to supply the new water treatment plant. The overall findings for wells #8 and #9 show that water quality meets all maximum contaminant levels set for the by the EPA National Secondary Drinking Water Regulations. The overall findings show that wells #8 and #9 can be placed in this area, and that they can adequately supply enough water for the new water treatment plant. There may also be a need for a third well, and this too can be placed in this area as needed. The next step will be the design of the water treatment facility and where distribution lines need to be installed.

Lacy asked if he had seen a lot of PFAs contamination in MN. Vollmer responded that MN has been pretty aggressive with testing and working on solutions.'

AE2S will return to a future Council meeting to present their water infrastructure design plans.

7) Administrative Items

a) Staff Reports

- i) City Engineer- Project Update on paving
- ii) City Administrator – Bonding Tour November 14th and Mayor for a day contest
- iii) Director of Public Works – Playground Update

b) Council Reports

- i) Mayor Lisa Whalen
 - Northwest League Meeting
 - WeCan Open House
 - Holiday Tree Lighting – November 30th

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- ii) Cathleen Reffkin
- iii) Ann MacGregor
 - Gillespie Center Bingo Night
- iv) Peter Vickery
- v) Claudia Lacy

8) Adjournment

Motion by Reffkin, seconded by MacGregor to adjourn the meeting.

Mayor Whalen adjourned the meeting at 7:46 p.m.

Respectfully submitted,

Ann Meyerhoff
City Clerk