



CITY COUNCIL
WORK SESSION MEETING MINUTES
November 13, 2023

1) Call to Order

Mayor called the meeting to order at 5:31.

Roll Call of Attendees:

Present – Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor, Peter Vickery; **Staff:** City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Works Gary Peters, Director of Administration Allie Polsfuss and City Clerk Ann Meyerhoff.
Absent: Claudia Lacy

2) Park Dedication and Tree Replacement Budget Discussion

Finance Director Brian Grimm presented and overview of the 2024 Park Dedication Fund Budget.

Highlights include:

- Parks Commission reviewed the proposed 2024 Parks CIP at their September 12, 2023 meeting and voted 4-0 to recommend approval as presented.
- The main project for 2023 was Gene Lehner Park which is wrapping up.
- The main capital improvement items in the annual parks CIP for 2024 will be related to Linden and Lisle Parks which include trail mill and overlay.
- Looking forward without park dedication funds the fund balance will continue to go down.

Council and staff had a discussion about future park projects and timelines in regards to the park budget. Applying for grants and sponsorships was also discussed.

Public Works Director Gary Peters suggested that if Council wants to go ahead with the playground project for Lisle Park to put it out there for 2025 so 2024 and be used to put a plan into place.

3) Rain Barrel Discussion – Harrisons Bay Association

City Administrator Jasper Kruggel indicated that at the September 18, 2023 City Council Meeting, representatives from the Harrisons Bay Association provided an update and requested the City Council consider participating in a rain barrel program in Minnetrista.

The request is for the City of Minnetrista to commit \$20 per rain barrel if a Minnetrista resident purchases a rain barrel. This program has been successfully implemented in Mound.

There may be a need for staff to assist with the unloading of the rain barrels, and also the City would store them until they are picked up.

Council had a brief discussion and decided that the City would contribute \$20 per rain barrel and cap it at 72 barrels.

4) City Meeting Calendar

Director of Administration Allie Polsfuss presented the 2024 City meeting calendar.

- Meetings that fall on a Holiday will be held the Wednesday of that week.
- There will be only one meeting in March and November due to Elections.

5) Adjourn

Motion by Reffkin seconded by MacGregor to adjourn the meeting at 6:10 p.m.

Motion passed 5-0. Absent: Lacy

Respectfully submitted,

Ann Meyerhoff
City Clerk