CITY COUNCIL
WORK SESSION MEETING AGENDA
March 18, 2024
5:30 – 6:30pm

1) **Call to Order**

2) **Discussion on Maple Crest Bond – Fund 526 (2014 A)**

3) **Public Safety Equipment Requests and Funding**

4) **Temporary Greenhouse Discussion**

5) **Adjourn**

CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Discussion on Maple Crest Bond – Fund 526- (2014 A)

Prepared By: Brian Grimm, Finance Director

Meeting Date: March 18, 2024

Item: As part of the financial update at the February 21, 2024 Council meeting, a brief discussion was had about the Maple Crest Debt fund having a small negative cash balance (about -$8,800). This came about from some larger special assessments paying off early and losing out on the interest revenue over the last several years and going forward.

Background: This bond was originally issued in 2008 and then refinanced in 2014 (2014 A Bond). If the City continues to pay this off through the regularly scheduled payments through 2027, the gap will continue to grow by about
$10,000-$15,000 a year.

Discussion: Staff did confirm with our bond fiscal agent Ehlers, that this bond could be paid off early during 2024. There is $200,000 of total principal left to be paid and about $15,000 of interest. The City could save about $12,000-$13,000 of interest by paying this bond off in full. The process to pay this off would include a 30-day notice to the bond holders and would be coordinated through a resolution at a subsequent Council meeting.

The next principal and interest payment on this issuance is due on June 1, 2024. The annual tax levy for this debt service levy is about $35,000. This would go away for 2025-2027 if this debt issuance was paid off in 2024. Seeing this issuance was originally done in 2008, it is our last issuance with a
June/December payment schedule. All of our other outstanding bonds have February/ August deadlines which work better for cash flow purposes.

Funding: The funding source recommended to pay this off would be the Road Maintenace Fund (Fund 406). The fund has a balance of about $1.8 million right now. Any minimal remaining assessment revenue that would come in on the Maple Crest Project over the next few years would then go into Fund 406. As well as the flexibility to levy that additional $35,000 a year to the Road Maintenance Fund in lieu of having the Maple Crest Debt Service levy.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

Recommended City Council Action: To have a discussion on whether to payoff/call the 2014 A Maple Crest Bonds. If so, an action item would be on a future City Council meeting to coordinate the logistics to officially pay these off.

CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Automatic License Plate Readers (ALPR)

Prepared By: **Paul Falls, Director of Public Safety**

Meeting Date: **March 18, 2024**

Automatic License Plate Readers (ALPR) have been in use for many years. ALPR capture images of license plates and vehicles. ALPR then compare the information with databases like NCIC to identify stolen vehicles, wanted persons, etc.

ALPR also provides real-time alerts directly to officers when a stolen vehicle or wanted person is detected. Additionally, ALPR is an outstanding investigative tool allowing officers to search for particular vehicles or license plates after that fact as part of an ongoing investigation.

ALPR would allow for more efficient and directed patrol operations as well as investigations.

Orono PD, West Hennepin Public Safety and South Lake Minnetonka Public Safety all have APLR cameras in use. There are many more police departments across the metro that utilize these cameras as well.

The cost to implement four ALPR cameras is $13,600 with the necessary infrastructure. The annual recurring cost is $12,000. The cameras are owned, installed and maintained by Flock Safety.

See attached materials for more detailed information.

Recommended City Council Action: Discussion and staff direction only at this time.

Does Recommended Action meet City Mission Statement?   ☒ Yes   ☐ No
Does Recommended Action meet City Goals/Priorities?   ☒ Yes   ☐ No
Explain:

Mission Statement:
The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

About Automatic License Plate Readers (ALPR)

The Problem: Violent Crime Is Not Going Away

Nationwide, cities are experiencing a disturbing rise in homicides and violence. The FBI's 2020 Crime Report shows a 30% increase in homicides from 2019 to 2020, the largest single-year increase recorded.

Over two-thirds of the country's most populous cities saw even more homicides in 2021.

One Solution: Technology that Detects Objective Evidence to Clear More Cases

Automated License Plate Readers (ALPR) capture computer-readable images of license plates and vehicles, allowing officers to compare plate numbers against those of stolen cars or wanted individuals on a crime database like the NCIC.

ALPR devices assist law enforcement in solving crime in two ways:

- Proactive - ALPR devices provide real-time alerts when a vehicle that is stolen or associated with a known suspect is detected.
- Investigative - ALPR cameras help determine whether and which vehicle(s) were at the scene of a crime.

Is ALPR effective ?

According to the National Conference of State Legislatures, when employed ethically and objectively, ALPRs are an effective tool for law enforcement, cutting down on the time required for investigations and acting as a force multiplier. In 2011, a study by the Police Executive Research Forum concluded that ALPRs used by the Mesa, Ariz., Police Department resulted in "nearly 3 times as many 'hits' for stolen vehicles, and twice as many vehicle recoveries."

Communities with ALPR systems report crime reductions of up to 70 percent. In some areas, that included a 60 percent reduction in non-residential burglaries, 80 percent reduction in residential burglary, and a 40 percent reduction in robberies.

ALPR Provides Objective Evidence While Protecting Privacy

ALPR does not include facial recognition capabilities and does not capture personally identifiable information (PII). While eyewitnesses and individual officers are subject to inherent human bias, ALPR cameras capture wholly-objective images of vehicles and license plates, providing a clear and actionable investigative lead.

ALPR Use Cases Include:

- AMBER Alerts: License plate readers in metro Atlanta were able to find a vehicle containing a kidnapped one-year-old, who had been taken from his mother at random off the street. The child was recovered unharmed. Some ALPR systems integrate directly with the National Center for Missing and Exploited Children's AMBER Alert system, sending real-time alerts to officers in seconds. [New information released about 1-year-old's kidnapping]

- Silver Alerts: Knoxville Police were able to locate a missing elderly man who suffers from dementia after he drove away in a family vehicle. ALPR technology has helped solve hundreds of Silver Alerts across the country. [Missing man with dementia found using Flock camera]

- Firearm violence: The Las Vegas Trail, a high-crime area in Fort Worth, TX, saw violent crime decrease by 22% in 2021 compared with the first nine months of 2019. Fort Worth Police attributed this drop partially to the license plate reader system implemented in the neighborhood during the same period of time. [Crime is down 22% in Fort Worth's Las Vegas Trail. How neighbors and police made it safer]

- Organized theft: Grafton, a growing village with a bustling retail district, is dealing with increased organized retail theft — Two-thirds of all the crimes reported to Grafton police in 2020 were retail thefts. Grafton Police have implemented a license plate reader system to identify vehicles that have been involved in thefts or have been stolen themselves. In one week alone, they recovered three stolen vehicles with drivers planning to engage in retail theft. [Losses mount as retailers fight theft rings, accuse online storefronts of doing little to stop resale of stolen goods]

flock safety

EXHIBIT A
ORDER FORM

Customer:	MN - Minnetrista Public Safety Dept	Initial Term:	12 Months
Legal Entity Name:	MN - Minnetrista Public Safety Dept	Renewal Term:	24 Months
Accounts Payable Email:	pfalls@ci.minnetrista.mn.us	Payment Terms:	Net 30
Address:	7651 County Road 110 W Mound, Minnesota 55364	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products
Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			**$12,000.00**
Flock Safety Flock OS			
FlockOS ™ - Essentials	Included	1	Included
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	4	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	$650.00	2	$1,300.00
Professional Services - Existing Infrastructure Implementation Fee	$150.00	2	$300.00

Subtotal Year 1:	$13,600.00
Annual Recurring Subtotal:	$12,000.00
Estimated Tax:	$0.00
Contract Total:	$13,600.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "**Renewal Term**") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	$13,600.00
Annual Recurring after Year 1	$12,000.00
Contract Total	$13,600.00

*Tax not included

Billing Schedule	Amount (USD)
At Contract Signing	$13,600.00
Annual Recurring after Year 1	$12,000.00

Product and Services Description

Flock Safety Platform Items	Product Description	Terms
FlockOS™	Flock Safety's situational awareness operating system.	
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes.	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety Falcon® LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at https://www.flocksafety.com/terms-and-conditions

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.   **Customer: MN - Minnetrista Public Safety Dept**

By: _____   By: _____

Name: _____   Name: _____

Title: _____   Title: _____

Date: _____   Date: _____

                                        PO Number: _____

CITY OF MINNETRISTA

DISCUSSION ITEM

Subject:	**Greenhouse Discussion**
Prepared By:	**David Abel, Community Development Director**
Meeting Date:	**March 18, 2024**

Issue:
Staff is seeking direction from the city council on how to proceed with a recent request for a greenhouse within the Mackenthun's parking lot. This is the first request for something like this and city code does not address it.
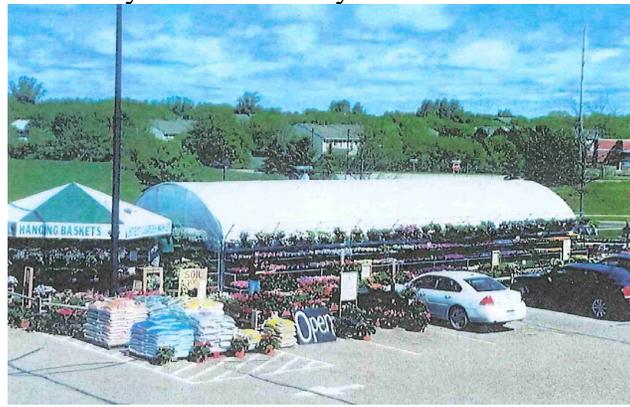
Background:
With the recent opening of Mackenthun's grocery store, city staff received an inquiry from Untiedt's Vegetable Farm. They are interested in the operation of a temporary garden market within the grocery store parking lot. The anticipated sales start date would be May 1st running through June 23rd. The hours of operation would be 9:00am – 7:00pm. The footprint would mimic their operation at the Waconia Mackenthun's. Their greenhouse would be 60' long, 21' wide, and 11' in height. Untiedt's would be selling bedding plants, hanging backets, and patio pots and soil.

Discussion:
Staff has reached out to a few other communities and there seems to be a wide range in which each community process requests like this. Some do an over-the-counter temporary structure permit. Others go as far as requiring an interim use permit (IUP) to allow them. The IUPs have conditions that go with the approval for the operation.

Conclusion:
Some communities have experienced complaints and issues with these kinds of operations. Others told us they do not have any issues at all with them.