



CITY COUNCIL MEETING AGENDA
March 18, 2024
7:00pm

1) Call to Order

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor; Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

2) Special Presentations

3) Persons to Be Heard

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) Consent Agenda

- a) Approve Work Session Meeting Minutes from February 21, 2024
- b) Approve City Council Regular Meeting Minutes from February 21, 2024
- c) Res. No. 10-24 Approve Claims
- d) Approve Property Lease Agreement for Trista Fields
- e) Approve Conditional Offer Letter for Miguel Montes De Oca, Public Works Maintenance Worker
- f) Accept the Resignation of Jonathan Geyen, Public Works Maintenance Worker effective March 22, 2024.
- g) Approve Summary from City Administrator Performance Review
- h) Approve Amendment to Public Works 2024 Equipment Capital Improvement Project
- i) Approve Capital Improvement Equipment Purchase
- j) Award Street Sweeping Services to Carefree Services, inc.
- k) Award Park Trail Overlay Paving to JBT Blacktopping
- l) Woodland Cove 11th Addition
 - i. Res. No. 11-24 Approve 3rd Amendment to Master Development Agreement
 - ii. Res. No. 12-24 Approve Final Plat of Woodland Cove 11th Addition
 - iii. Res. No. 13-24 Approve Subdivision Agreement for Woodland Cove 11th Addition

The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.

- m) Woodland Cove 12th Addition
 - i. Res. No. 14-24 Approve Final Plat of Woodland Cove 12th Addition
 - ii. Res. No. 15-24 Approve Site Plan for Lot 1, Block 1, Woodland Cove 12th Addition
- n) Res. No. 16-24 Approve Change Order 2 for City Project 01-2023 Street Reconstruction and Utility Improvement Project
- o) Res. No. 17-24 Approve Professional Services for Pavement Management Plan

5) Public Hearings

6) Business Items

- a) Authorize City Councilmembers for Fire District Subcommittee
- b) Res. No. 18-24 Regarding Various Housing Bills
- c) City Project 01-24 2024 Street Improvement Project
 - i) Res. No. 19-24 Accept Bids and Award Contract
 - ii) Res. No. 20-24 Approve Professional Services Agreement for Construction Administration
- d) Res. No. 21-24 City Project 02-24 Pavement Maintenance Project
 - i) Approve Professional Services Agreement for Design Bidding and Construction Administration
 - ii) Authorize the Preparation and Distribution of Quote Packages.

7) Administrative Items

- a) Staff Reports
 - i) City Clerk- PNP Elections Report
 - ii) City Administrator- Upcoming Events
- b) Council Reports
 - i) Mayor Lisa Whalen – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate); Westonka Community & Commerce*
 - ii) Cathleen Reffkin – *Acting Mayor; Economic Development Authority; Personnel Committee; Planning Commission (rotating); Parks Commission (rotating); St. Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee*
 - iii) Ann MacGregor – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Personnel Committee; Pioneer-Sarah Creek Watershed Management Commission (alternate)*
 - iv) Peter Vickery – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission*
 - v) Claudia Lacy - *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Westonka Community & Commerce; Gillespie Center Advisory Council*

8) Adjournment