



CITY COUNCIL MEETING MINUTES February 5, 2024

1) Call to Order

a) Pledge of Allegiance

- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Peter Vickery, and Claudia Lacy
Staff: Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters.
Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering. Absent: Ann MacGregor, Jasper Kruggel, Ann Meyerhoff.

a) Approval of Agenda

Mayor Whalen amended the agenda to add Senator Morrison to Special Presentations.

Motion by Reffkin, seconded by Vickery to adopt the Agenda as amended.

MOTION PASSED 3-0. Absent: MacGregor, Lacy.

2) Special Presentations

- a) Mayor Whalen swore in Tyler Anderson to the Minnetrista Police Department.
b) Senator Morrison gave Council a Legislative Update.

3) Persons to Be Heard

4) Consent Agenda

- a) Approve City Council Regular Meeting Minutes from January 22, 2024
b) Res No.25-24 Approve Claims
c) Approve Offer of Promotion to Joshua Brown from Police Officer to Sergeant effective February 6, 2024
d) Approve Offer of Promotion to Carter Ostlie from Public Works Maintenance Worker to Sewer Operator effective February 6, 2024
e) Approve Interim Pay for Public Works Maintenance Worker Adam Hegeholz effective February 6, 2024
f) Res No.26-24 Awarding Task Order #9 – Well #6 Rehab with AE2S
g) Res. No. 27-24 Approve Street Side Setback Variance at 920 Maple Crest Drive
h) Res. No. 28-24 Approve Preliminary Plat of Karmith Cove
i) Res. No. 29-24 Approve 6 Month Extension to Variance Approval at 7035 Halstead Drive

Motion by Reffkin, seconded by Vickery to Approve the Consent Agenda.

MOTION PASSED 4-0. Absent MacGregor

5) Public Hearings

6) Business Items

a) Res. No. 30-24 Approve Side Yard Setback Variance at 3800 Enchanted Lane

David Abel shared that Joseph Cheney has made a request for a variance to reduce the side yard setback from 15 feet to 10 and 13.8 feet to allow for a new single family home at 3800 Enchanted Lane. Since the original variance request, the Applicant agreed to shift the proposed home location to the north which would allow for compliance with the 15 foot side yard setback, but in a reduction from 15 feet to 8.8 feet on the northern side yard setback.

Abel reminded Council that a previous application was reviewed back in August 2023. Variances for relief from the lakeshore, street side, and side yard setbacks were reviewed. City Council approved the lakeshore setback at 39.1 feet and the street side setback at 26.3 but denied the side yard setback variance requests.

During the Planning Commission meeting, the Applicant stated that they will be working with their neighbor to resolve the property line issue and that they will not pursue any side setback variances at 3790 Enchanted Lane. This factored in the Planning Commission's recommendation as they were more willing to allow relief on the northern setback with the assumption that there will be a 15 foot side setback at 3790 Enchanted Lane.

Mayor Whalen summarized the Planning Commission Meeting and how they came to the final recommendation.

Motion by Reffkin, seconded by Vickery Approving Res. No. 30-24 Approve Side Yard Setback Variance at 3800 Enchanted Lane.

MOTION PASSED 4-0. Absent: MacGregor

7) Administrative Items

a) Staff Reports

Chief Falls gave an overview of the Metro Area Chiefs meeting.

b) Council Reports

i) Mayor Lisa Whalen

ii) Cathleen Reffkin

- Attended the Mound Fire Commission Meeting
- Virtual Personnel Committee Meeting

iii) Ann MacGregor

iv) Peter Vickery

v) Claudia Lacy

9) Adjournment

Motion by Reffkin, seconded by Vickery to adjourn the meeting at 7:37 p.m.
MOTION PASSED 4-0. Absent: MacGregor

Respectfully Submitted,

Ann Meyerhoff
City Clerk