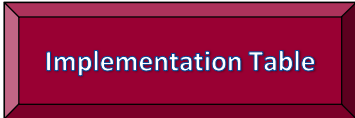




BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part II.D.1.](#)

BMP Title:

BMP Description:

The City will work collaboratively with the Minnehaha Creek Watershed District to distribute educational materials and promote/support outreach programs.

Measurable Goals:

Determine partnership agreement(s) are beneficial in the educational, training, and/or enforcement aspects of the MS4 program.

Responsible Person:

Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE

Implementation Table

Unique Identifying Number: 0-B

Permit Requirements Addressed by this BMP:

[Part III.B.1.](#) [Part III.B.2.](#)

BMP Title: Review/Update to Enforcement Response Procedures

BMP Description:

Revise enforcement process to ensure adequacy in issuing SWPPP compliance citations

Measurable Goals:

Determine if the enforcement response procedures are in compliance with the MS4 permit, and revise or update accordingly.

Responsible Person:

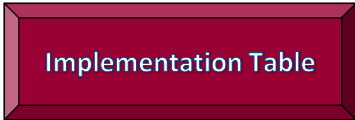
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.1.](#) [Part III.D.1.](#) [Part III.D.1.](#) [Part III.D.1.](#) [Part III.D.1.](#)

BMP Title:

BMP Description:

The City will update and provide educational materials to public information outlets. Educational materials should target priority areas, including TMDL sub watersheds, sensitive receiving waters, or industrial based land uses. The program also will include educating people on illicit discharges. The program will include distributing information through the following: Online survey in a random sample of mailings, Quarterly Newsletter or e-newsletter, Annual utility mailer, City website, Social media on Facebook or Twitter, Brochures, etc.

Measurable Goals:

Meet annually to discuss implementation of education activities, draft a schedule for the upcoming year, and evaluate educational program effectiveness through analysis of quantifiable data such as website visits, survey Responses, public participation, etc.

Responsible Person:

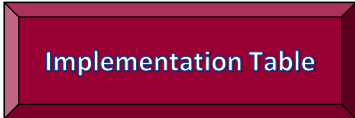
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part II.D.1.](#) [Part III.D.1.](#) [Part III.D.1.](#) [Part III.D.1.](#)

BMP Title:

BMP Description:

Hold meetings as needed to inform landowners, developers, contractors, and excavators of stormwater related issues, including SWPPP regulations, ESC BMP considerations, and low impact design standards, as appropriate. Use Trista Day for education and outreach as well.

Measurable Goals:

Track the number of meetings the City holds and success of Trista Day booth during the Trista Days Celebration.

Responsible Person:

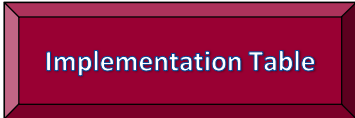
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.1.](#)

BMP Title:

BMP Description:

Work with the Minnehaha Creek Watershed District to make effective use of stormwater education programs for students.

Measurable Goals:

Track the number of meetings the City holds with Educational Professionals, increase awareness and understanding, acquire skills and change behavior.

Responsible Person:

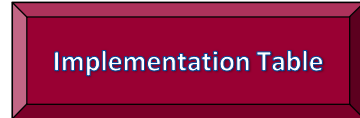
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.1.](#)

BMP Title:

BMP Description:

Provide a presentation at City Department meetings to generate Staff awareness of SWPPP regulations, low impact design standards, and to develop projects with appropriate BMPs applied.

Measurable Goals:

Track the number of meetings the City holds.

Responsible Person:

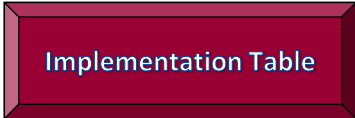
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number: 1-G

Permit Requirements Addressed by this BMP:

Part III.D.1. Part III.D.1. Part III.D.1. Part III.D.1. [] [] []

BMP Title: Coordination of Education Program

BMP Description:

Collaborate and coordinate the development and implementation of the City's educational activities with other stormwater education programs currently available through other public groups and agencies, and Trista Days.

Measurable Goals:

Track the number of meetings the City holds with other public groups and agencies. Success will be measured on outreach to attendees.

Responsible Person:

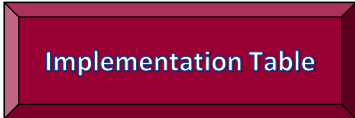
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.1.](#)

BMP Title:

BMP Description:

The City updates their web page by providing information on high priority stormwater pollution prevention topics and effects of illicit discharge to City residents and business owners. Website topics may include the Comprehensive Stormwater Management Plan, SWPPP information, best management practices, illicit discharge detection and prevention information, non-point source pollution, etc.

Measurable Goals:

Track website updates and the addition of new material as it becomes available and record the number of website hits annually.

Responsible Person:

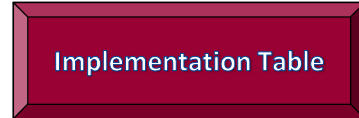
Name:	Joan Sandquist
Title:	Administrative Assistant
Phone:	(952) 241-2507
Email:	jsanduist@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#)

BMP Title:

BMP Description:

The City will submit a public notice on thier webpage, facebook page, and twitter accounts to provide input on the SWPPP. The notice will include the dates and timeframes for public comment period.

Measurable Goals:

This goal will be met by publishing the public notice and recevieing public comment.

Responsible Person:

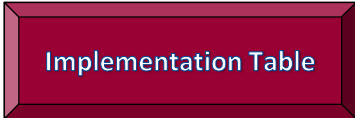
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.a.](#) [Part III.D.2.](#) [Part III.D.2.](#)

BMP Title:

BMP Description:

The City will review and consider all public comment on the SWPPP.

Measurable Goals:

This goal will be met by review and consideration of public comment on the SWPPP. Staff will determine if changes will need to be made to the SWPPP. Success will be determined on participation.

Responsible Person:

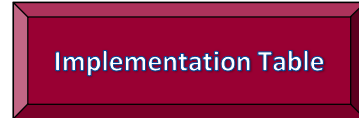
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#)

BMP Title:

BMP Description:

The City's IT department will provide a link on the City's website or other "hot line" means to report illicit discharges. This will allow the City to document the number of reports received from the City webpage and respond to citizens.

Measurable Goals:

Track the number of website reports of illicit discharge made annually.

Responsible Person:

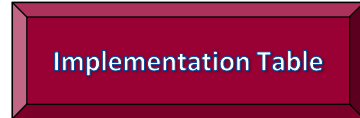
Name:	Kris Linquist
Title:	City Clerk
Phone:	(952) 241-2528
Email:	klinquist@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#) [Part III.D.2.](#)

BMP Title:

BMP Description:

The City will conduct a public review of SWPPP via online format on City's web page. City staff will respond to all public comments and statements received from the online review, and document any proposed changes to the SWPPP for final approval by the City Engineer (if applicable). The goal of this BMP will be met by documenting all written and oral input into the record of decision and submitted in conjunction with the annual report to the MPCA.

Measurable Goals:

Document all written and oral input into the record of decision and submitted in conjunction with the annual report to the MPCA. Success will be defined as receiving comments from the public on the SWPPP.

Responsible Person:

Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us

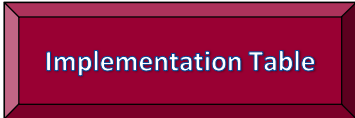


Date	Status	Description of Activity	Contact Person





BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part II.D.4.](#) [Part III.C.1.](#) [Part III.D.3.](#) [Part III.D.3.](#)

BMP Title:

BMP Description:

Update the City GIS storm sewer system map as needed to reflect changes made to system features such as ponds, streams, lakes, wetlands, structural pollution control device, pipes, and outfalls, inlets, and outlets.

Measurable Goals:

The existing City GIS Map will be updated as required. Success will be define as maintaining an updated Storm Sewer System Map as new structures are created during street and capitol improvement projects.

Responsible Person:

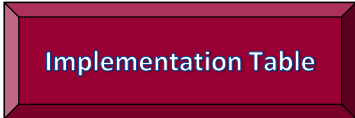
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.3.](#)

BMP Title:

BMP Description:

The City will review ordinance to ensure that ordinance continues to meet the needs of the City and legal requirements with regards to IDDE.

Measurable Goals:

The City will review the ordinance yearly to ensure that it continues to meet the needs of the City and legal requirements. The effectiveness of the BMP will be measured by the number of septic system calls to the hotline, the number of emergency septic system referrals to Hennepin County, the number of non-stormwater discharges identified during inspection and the number of enforcement actions taken.

Responsible Person:

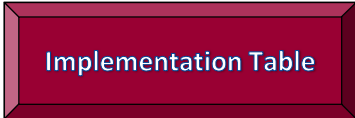
Name:	David Abel
Title:	Community Development Director
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#)

BMP Title:

BMP Description:

Written procedures for Illicit Discharge Detection and Elimination (IDDE). The program includes procedures for:

- Informing public about illicit discharges
- Employee Training Program
- IDDE Inspections
- IDDE Investigations and elimination
- Enforcement

This program will be evaluated annually and updated as needed.

Measurable Goals:

The City will update annually the IDDE program to ensure that it meets the needs of the MS4 permit. The BMP will be measured by the effectiveness of employee training program, IDDE inspections, IDDE investigations, and enforcement.

Responsible Person:

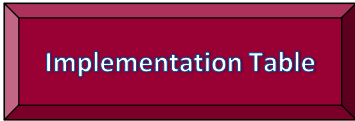
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#)

BMP Title:

BMP Description:

Conduct educational seminars and distribute educational material annually to educate the Public and City Employees about the hazards associated with illicit discharges. Included information will be on recycling options, services, and programs within the City, such as drop-off sites for household hazardous waste.

Measurable Goals:

The City or its designee will discourage illicit non-stormwater discharges by educating the public. This goal will be met by tracking the distribution of illicit discharge, household hazardous waste, and recycling program literature to residents and providing educational activities to City staff, and by doing such distribution a minimum of one time annually.

Responsible Person:

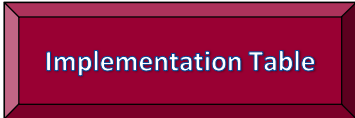
Name:	David Abel
Title:	Community Development Director
Phone:	(952) 241-2523
Email:	dabel@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#)

BMP Title:

BMP Description:

Annually inspect locations identified as high-priority outfalls and around high-risk establishments or special events (fast food restaurants, dumpster, car washes, mechanics, and oil changes). High-priority outfalls will be inspected along with areas around high-risk establishments.

Measurable Goals:

Track the number of illicit discharge inspections conducted annually.

Responsible Person:

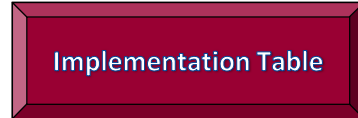
Name:	Gary Peters
Title:	Public Works Superintendent
Phone:	(952) 241-2532
Email:	garypeters@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#) [Part III.D.3.](#)

BMP Title:

BMP Description:

City employees are trained on how to identify illicit discharges and what corrective measures should be taken for those discharges identified as being significant contributors of pollution.

Measurable Goals:

No measurable goal identified. All non-stormwater discharges (as defined in Part V.G.3.e) were determined to be insignificant sources of pollutants to the MS4, therefore no measurable goals were identified.

Responsible Person:

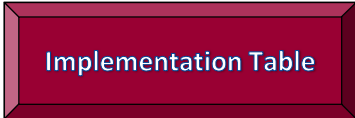
Name:	Gary Peters
Title:	Public Works Superintendent
Phone:	(952) 241-2532
Email:	garypeters@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

The City of Minnetrista will continue to implement and enforce the construction site inspection program for erosion and sediment control on construction sites one acre or larger. As part of the issuance of a building permit, a sediment control plan must be submitted for sites less than one acre. Program policies currently conform to all NPDES Phase II construction permit requirements. City staff will also review the City's grading permit and city codes relating to project specific site erosion and sediment control.

Measurable Goals:

The effectiveness of the BMP will be measured by the number of potentially impacted parties contacted. Success will be defined by enforcing the ordinance and it's effectiveness.

Responsible Person:

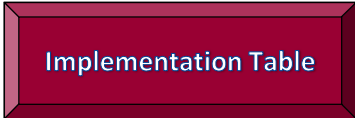
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

The City currently reviews all development and redevelopment construction plans for erosion and sediment control. Every applicant for a city building permit, subdivision approval, or grading permit that disturbs one acre or more is required to submit a project specific stormwater management plan (if applicable) and/or erosion control plan to the City for review and approval. Construction permits are also required to meet MPCA NPDES Phase II guidelines for erosion and sediment control and all applicable City ordinances and codes.

Measurable Goals:

The effectiveness of the BMP will be measured by the number of plan reviews performed and the number of reviews deemed unsatisfactory. Success will be defined as identifying unsatisfactory site plans and taking appropriate steps to remedy issues.

Responsible Person:

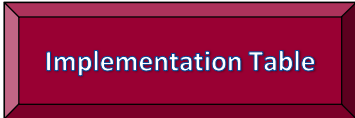
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#) [Part III.D.4.](#) [Part III.D.4.](#) [Part III.D.4.](#)

BMP Title:

BMP Description:

Ensure at least 10% of inspections conducted annually are performed at deemed high priority inspection sites (e.g. near sensitive receiving waters, projects larger than 5 acres). Construction site operators must conform to all NPDES permit standards and City permit requirements pertaining to construction site erosion control and waste disposal. Inspection procedures consist of NPDES Phase II inspection requirements. Compliance to these standards will be enforced through the City's construction site

Measurable Goals:

Track the number of high priority inspections conducted annually. Ensure at least 10% of inspections conducted annually are performed at deemed high priority inspection sites (e.g. near sensitive receiving waters, projects larger than 5 acres).

Responsible Person:

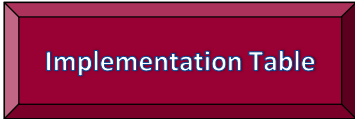
Name:	Gary Peters
Title:	Public Works Superintendent
Phone:	(952) 241-2532
Email:	garypeters@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

Review and update, as appropriate, the procedure for review and approval of all development and redevelopment construction plans for erosion and sediment control. During construction periodic site inspections are performed by City staff to ensure conformance with the approved plans.

Measurable Goals:

Document all inspections and enforcement actions (public and private) and keep on file at City. The effectiveness of the BMP will be measured by the implementation of the Surface Water Management Plan. Success will be defined as having proper responsive actions taken when enforcement actions are deemed necessary.

Responsible Person:

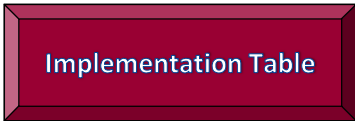
Name:	Jesse Szykulski
Title:	Building Official
Phone:	(952) 241-2509
Email:	jszykulski@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

Review and update, as appropriate, the procedure for receiving and responding to citizen complaints regarding stormwater issues, including construction site noncompliance complaints.

Measurable Goals:

Document all inspections and enforcement actions (public and private) resulting from public reporting, and keep on file at City.

Responsible Person:

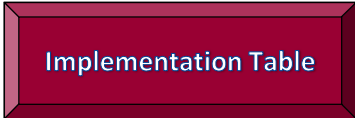
Name:	Kris Linqvist
Title:	City Clerk
Phone:	(952) 241-2528
Email:	klinquist@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

Maintain established guidelines, inspection criteria, and enforcement procedures for the management of construction site waste. Continue to inspect construction sites for compliance with waste control ordinances for materials that include discarded building materials, concrete truck washout, chemicals, litter and sanitary waste at the construction site that may cause adverse impacts to water quality.

Measurable Goals:

Review and update established guidelines and inspection criteria. Track the number of inspections and enforcement actions undertaken annually. Enforce compliance with NPDES Phase II permit requirements.

Responsible Person:

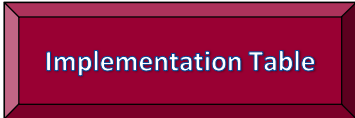
Name:	Jesse Szykulski
Title:	Building Official
Phone:	(952) 241-2509
Email:	jszykulski@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

Complete an annual review of SOPs for site inspections and site plan reviews by evaluating checklists and existing guidelines to ensure they are up-to-date to reflect MPCA's current construction general permit requirements.

Measurable Goals:

Review and update SOPs as needed, annually.

Responsible Person:

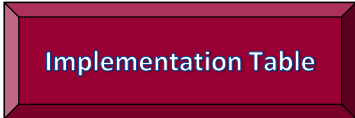
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.4.](#)

BMP Title:

BMP Description:

Enforcement Response Procedures for Construction Site Stormwater Runoff Control Activities.

Measurable Goals:

Review and update ERPs as needed, annually.

Responsible Person:

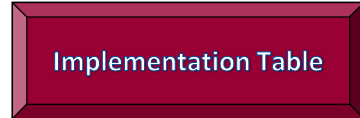
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#)

BMP Title:

BMP Description:

The City will review and update, as appropriate, the procedure and program for review and approval of erosion and sediment control plans for development and redevelopment. The City will also continue to work with the Minnehaha Creek Watershed District as part of the City process.

Measurable Goals:

Track the number of reviews done and document the review process as it relates to environmental concerns. The effectiveness of the BMP will be measured by the number of plan reviews performed and the number of reviews deemed unsatisfactory. Success will be defined as identifying unsatisfactory site plans and taking appropriate steps to remedy issues.

Responsible Person:

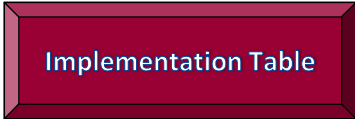
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#)

BMP Title:

BMP Description:

The City of Minnetrista is a member of the Pioneer Sarah Creek Watershed Management Commission (PSCWMC) and Minnehaha Creek Watershed District (MCWD). Through the Surface Water Management Plan, the City currently requires review and approval by these organizations for development and redevelopment projects regarding stormwater management above the following thresholds: 8 acres for single family residential and 1 acre for all other land uses. For projects that fall below these thresholds, the City provides review and requirements for the construction of appropriate BMPs. The use of wet ponds, structural treatments, and infiltration will continue to be the most appropriate strategies for the City of Minnetrista due to the flat topography and high infiltration capacity of the soils. The City will review this procedure annually, and will update or revise as needed.

Measurable Goals:

The effectiveness of the BMP will be measured by the implementation of the Surface Water Management Plan and partnership with local watershed districts. Success will be defined as implementing new structural or non-structural BMPs during annual improvement projects as deemed necessary.

Responsible Person:

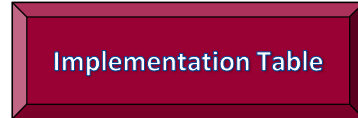
Name:	Alyson Fauske
Title:	City Engineer
Phone:	(763) 512-5244
Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#) [Part III.D.5.](#)

BMP Title:

BMP Description:

All BMPs that are constructed to address the long term stormwater management/treatment are made a part of the overall public storm sewer system and are inspected and repaired/replaced as part of the City's regular inspection program. All private BMPs installed as part of approved construction plans are inspected on a regular basis by the Minnehaha Creek Watershed District. A report of these inspections is provided to the City, as applicable, and the owner(s) are then notified of any required actions. The City will review these procedures annually, and revise or update as appropriate.

Measurable Goals:

Review procedures annually, track and document all procedure revisions/updates, track the number of inspections and follow up actions conducted. The effectiveness of the BMP will be measured by the total number of storm water detention devices and the number of storm water detention devices constructed. Success will be defined as having constructed storm water detention devices when deemed appropriate.

Responsible Person:

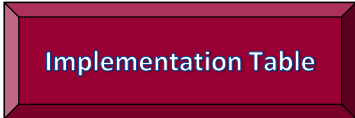
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

The City will brush or vacuum sweep streets a minimum of twice annually in an effort to reduce the amount of sediment and trash from reaching the storm sewer system and surface waters. One street sweeping activity will occur in the spring (April-June), and the second activity will occur in the fall (September –November). Sweepings are taken to an excess soil storage area. Trash is disposed of in a dumpster.

Measurable Goals:

Train employees and document number of times each street is swept annually. The goal is 2 times per year. Success will be measured on collection of street sweepings and tracking total cubic yards.

Responsible Person:

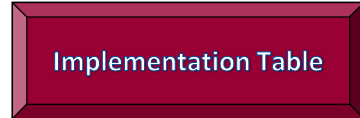
Name:	Gary Peters
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

The City currently conducts a parks and open space training program that focuses on; fertilizer application training, pesticide/herbicide application training, and mowing discharge training. The City will review these training programs annually, and will revise and/or update as appropriate.

Measurable Goals:

Training focused on fertilizer application, pesticide/herbicide application, and mowing discharge. Success of this BMP will be based employee performance on day to day operations.

Responsible Person:

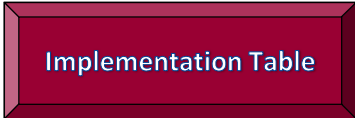
Name:	Gary Peters
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

The City currently conducts a vehicle/equipment maintenance training program, which focuses on; spill clean-up training, hazardous materials training, building leak prevention and inspection training. The City will review these training programs annually, and will revise and/or update as appropriate.

Measurable Goals:

Track training program quantifiable values, such as training events, number of participants, subject matter, etc.

Responsible Person:

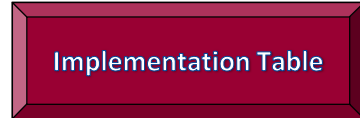
Name:	Gary Peters
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#)

BMP Title:

BMP Description:

The City currently incorporates a storm sewer system maintenance training program. The program focuses on; street and parking lot cleaning programs, storm sewer system cleaning program, and street ice control salt materials management. The City will review these training programs annually, and will revise and/or update as appropriate.

Measurable Goals:

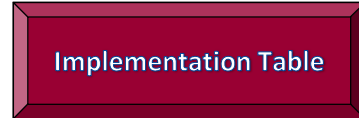
Track training program quantifiable values, such as training events, number of participants, subject matter, etc.

Responsible Person:

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Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#)

BMP Title:

BMP Description:

The City will inspect and clean all storm sewer structure sumps that are in need of cleaning. The goal is once per year for all structures with sumps.

Measurable Goals:

Document the number of sumps inspected and cleaned per year. The Goal is 100% of the City sumps per year.

Responsible Person:

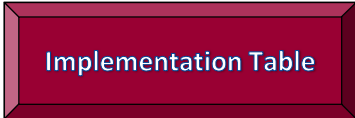
Name:	Gary Peters
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

Conduct one inspection of all City-owned ponds and outfalls prior to expiration date of this permit. (2018)

Measurable Goals:

The City will document inspections, repairs, and maintenance projects of its structural pollution control devices; annual inspection of 100% of structural pollution control devices.

Responsible Person:

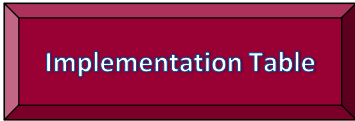
Name:	Gary Peters
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BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#)

BMP Title:

BMP Description:

The City will retain records of inspection results and any maintenance performed or recommended. After 2 years of inspections, if patterns of maintenance become apparent, the frequency of inspections may be adjusted at the discretion of the City Engineer given the following conditions are fulfilled:
1. If maintenance or sediment removal is required as a result of each of the first two annual inspections, the frequency of inspection shall be increased to at least two (2) times annually or more frequently as needed to prevent carry-over or washout of pollutants from structures and maximize pollutant removal.
2. If maintenance or sediment removal is not required as a result of both of the first two (2) annual inspections, the frequency may be reduced to once every two (2) years.

Measurable Goals:

Evaluate inspection records and determine if inspection frequency needs to increase or decrease.

Responsible Person:

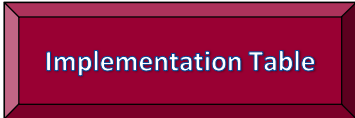
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

Ensure that plans describing spill prevention and control procedures are consistent among all departments. Training sessions and educational materials will be distributed for employees.

Measurable Goals:

Conduct annual spill prevention and response training sessions to City employees. Distribute educational materials to each municipal facility. Success of this BMP will be measured by the gained awareness and aquired knowledge and actions in spill prevention and response.

Responsible Person:

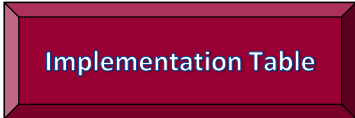
Name:	Alyson Fauske
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#) [Part III.D.6.](#)

BMP Title:

BMP Description:

Update facilities inventory to identify potential pollutants at each site. Create a map of all identified facilities and BMPs implemented to prevent detrimental impacts to water quality.

Measurable Goals:

The effectiveness of this BMP will be determined by the reduction of pollutants running off of these sites as well as the usability of the inventory.

Responsible Person:

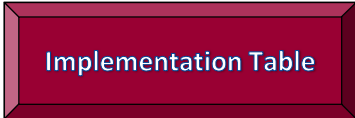
Name:	Gary Peters
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

1. The City will prohibit infiltration where industrial facilities are not authorized to infiltrate industrial stormwater, where vehicle fueling and/or maintenance occur, in areas where less than three feet of separation distance from the bottom of the infiltration system to the elevation of the seasonally saturated soils or the top of bedrock, and in areas where high levels of contaminants in soil or groundwater will be mobilized by the infiltrating stormwater. 2. The City will restrict the use of infiltration techniques when the infiltration device will be constructed in areas: with predominantly Hydrologic Soil Group D soils, within 1,000 feet up-gradient, or 100 feet down-gradient of active karst features, within a Drinking Water Supply Management Area, and where soil infiltration rates are more than 8.3 inches per hour. 3. For linear projects where the lack of right-of-way precludes the installation of volume control practices that meet the conditions for post-construction stormwater management, the City will ensure that a reasonable attempt be made to obtain right-of-way during the project planning process.

Measurable Goals:

The effectiveness of this BMP will be measured by the reduction of TSS and TP discharge into the stormwater systems. Success of this BMP will be defined as conducting and documenting inspections, repairs, and maintenance to the stormwater ponds.

Responsible Person:

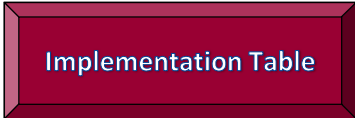
Name:	Alyson Fauske
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Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

The City will retain all records of inspection, maintenance, and corrective actions of the City's stormwater system. The goal of this BMP will be met if the City retains these records for a period of three years past the expiration of this permit.

Measurable Goals:

Manage records reporting and retention.

Responsible Person:

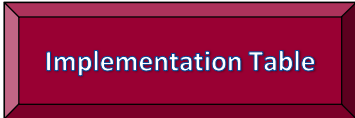
Name:	Michael Brone
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Email:	mbarone@ci.minnetrista.mn.us



Date	Status	Description of Activity	Contact Person



BMP PAGE



Unique Identifying Number:

Permit Requirements Addressed by this BMP:

[Part III.D.6.](#)

BMP Title:

BMP Description:

The City will inspect all exposed stockpiles, storage and material handling areas quarterly and take necessary actions towards corrections to any area that is determined deficient with storage where materials being stored present an environmental issue.

Measurable Goals:

Track number and location of inspections and any improvements that are made.

Responsible Person:

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Date	Status	Description of Activity	Contact Person



BMP PAGE

Unique Identifying Number:

6-R

Implementation Table

Permit Requirements Addressed by this BMP:

Part III.D.6. Part III.D.6. Part III.D.6. [] [] [] []

BMP Title: Impaired Waters Review Process

BMP Description:

The City will review the USEPA published list of 303(d) waters. The review will include; identification of impaired waters that are likely to be impacted by stormwater discharge from Minnetrista, location of stormwater outfalls to impaired waters within Minnetrista, delineation of the watershed area contributing to outfalls to impaired waters, and evaluation of hydrology, land use, and other characteristics of the stormwater discharge outfalls to impaired waters.

Measurable Goals:

Document annual review of impaired waters listing status and outfalls within Minnetrista

Responsible Person:

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Title:	City Engineer
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Email:	AFauske@wsbeng.com



Date	Status	Description of Activity	Contact Person