



**CITY COUNCIL
WORK SESSION MEETING AGENDA**

**August 7, 2023
5:30 – 6:30pm**

- 1) Call to Order**
- 2) 2024 Budget Discussion**
- 3) Lockridge, Grindal, Nauen Government Relations Presentation**
- 4) Adjourn**



CITY OF MINNETRISTA

WORK SESSION ITEM 2

Subject: 2024 Budget and Preliminary Levy Discussion

Prepared By: Brian Grimm, Finance Director – on behalf of the Department Manager Budget Working Group

Meeting Date: August 7, 2023

Staff has worked diligently the last couple of months to create a proposed 2024 General Fund Budget and Capital Improvement Plan (CIP Equipment) and Preliminary Levy option. The attached draft documents are included in the packet:

- 1) General Fund Summary (couple options)
- 2) General Fund Revenue Detail
- 3) General Fund Expenditure Detail (with some highlights in areas where costs have been going higher, fuel, utilities maintenance, etc.)
- 4) CIP Equipment Summary and Detail 2024-2028 Draft
- 5) Potential draft levy options – two of them (Includes proposed general fund, CIP, Debt and Road levies). The second levy option is \$100,000 higher than that in version 1.
- 6) Proposed Debt (Special) Levies breakdown for 2024
- 7) Information sheet on Hennepin County Municipality levies from 2019-2023
- 8) Proposed timeline of upcoming budget meetings/action steps

A PowerPoint presentation will be presented on Monday evening. At the meeting Staff will explain the information in the packet and how they affect the general fund, CIP Equipment Plan, preliminary levy and other variables in greater detail. Staff will also go over some of the comparative, historical, and trend information through chart and graphical analysis that was included.

As you can see in the packet items, the sheets that have all the components of the proposed levy combined have an increase ranging from 12.62% to 14.33% (12.84 to 14.60% net levy increase) from 2023. It is made up of several main factors that include items that were discussed at the 6-26-23 worksession. Please reference this packet item from that meeting that talked about the items driving the proposed levy increase from 2023 to 2024.

Staff has tried to balance the preliminary levy presented with operational and capital needs that our City departments have. Included in the general fund summary, staff is still proposing using some of our fund balance and reserves to

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

keep the total levy at a reasonable amount. Staff is still maintaining an acceptable fund balance dollar amount and percentage (projected 38-39% at the end of 2024) to the overall general fund, fund balance (shown on the general fund summary pages attached).

A couple items are highlighted at the bottom of the two general fund summary pages:

- 1) Both of the versions make the assumption of an \$100,000 surplus when our final 2023 audited numbers for the general fund are calculated at year end. Most of this positive variance has to do with our building permit revenue outperforming budgeted numbers.
- 2) The first version makes the assumption that all of the \$372,000 one time police money coming in December 2023 is put to the general fund (operations). The second version assumes that \$200,000 is put to the general fund (operations) and the other \$172,000 is put towards capital purposes.

With the housing market sector still performing well, our preliminary numbers from Hennepin County show the City's tax capacity going up about 11%. This is from a combination of values on current properties within the City increasing (based on existing sales) as well as new homes/improvements being added in the City. Most of this would be from appreciation on existing properties and about 2% would be attributable to new growth. With the increased valuation, (market value/tax capacity) and the above proposed tax levy options presented above, the tax rate would be projected to increase by about 2-3% from its current 2023 City tax rate of 19.17% to a projected 19.45-19.75%.

As in previous years, the City's preliminary levy will have to be certified to the County by the September 30th deadline. A factor to consider is the preliminary levy, once set, can only stay the same or be reduced at the time of final certification in December. It cannot be increased from the preliminary levy that is certified to the County.

Recommended City Council Action: The objective of this meeting is to have a budget discussion regarding the 2024 preliminary levy. Subsequently, the goal is to have Council come to a consensus on an acceptable preliminary tax levy to approve by resolution at one of the next Council meetings to certify to the County before the September 30th deadline.

Does Recommended Action meet City Mission Statement? x Yes No

Does Recommended Action meet City Goals/Priorities? x Yes No

Explain: This item is a discussion on the 2024 budget and levy for funding 2024 services, operations and capital needs.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

City of Minnetrista
2024 Draft Budget with 2022 Actuals
General Fund Summary

Version 1

GENERAL FUND SUMMARY

	2020 Actuals	2021 Actuals	2022 Actuals	2023 Final Budget	2024 Draft Budget	2023-2024 % change
GENERAL FUND REVENUE						
Property Tax	\$ 3,412,349	\$ 3,500,659	\$ 3,589,974	\$ 4,155,000	\$ 4,774,375	14.9%
Licenses & Permits	\$ 956,557	\$ 812,506	\$ 834,638	\$ 809,000	\$ 829,000	2.5%
Intergovernmental	\$ 766,665	\$ 182,264	\$ 190,211	\$ 190,500	\$ 212,000	11.3%
Fines	\$ 22,743	\$ 31,180	\$ 30,315	\$ 35,000	\$ 30,000	-14.3%
Other/Charges for services	\$ 498,539	\$ 495,735	\$ 258,945	\$ 714,259	\$ 700,585	-1.9%
TOTAL G.F. REVENUES	\$ 5,656,853	\$ 5,022,344	\$ 4,904,083	\$ 5,903,759	\$ 6,545,960	10.9%
GENERAL FUND EXPEND.						
Legislative	\$ 26,629	\$ 27,521	\$ 30,580	\$ 38,857	\$ 39,517	1.7%
Administrative	\$ 466,086	\$ 475,368	\$ 423,633	\$ 572,556	\$ 630,222	10.1%
Elections	\$ 27,971	\$ 613	\$ 13,409	\$ 630	\$ 18,300	2804.8%
Auditing	\$ 26,300	\$ 26,700	\$ 27,500	\$ 33,600	\$ 37,000	10.1%
Assessor	\$ 153,000	\$ 158,000	\$ 178,000	\$ 198,000	\$ 205,000	3.5%
Planning	\$ 216,793	\$ 218,955	\$ 262,352	\$ 299,977	\$ 315,125	5.0%
Legal	\$ 111,915	\$ 108,358	\$ 99,381	\$ 106,400	\$ 105,000	-1.3%
Buildings	\$ 68,223	\$ 72,506	\$ 84,884	\$ 83,350	\$ 85,850	3.0%
Police	\$ 2,125,833	\$ 2,230,917	\$ 2,385,758	\$ 2,544,631	\$ 2,913,138	14.5%
Fire	\$ 455,117	\$ 467,487	\$ 513,235	\$ 627,836	\$ 663,083	5.6%
Inspections	\$ 226,808	\$ 225,962	\$ 242,988	\$ 261,522	\$ 275,205	5.2%
Engineering	\$ 13,167	\$ 12,768	\$ 12,000	\$ 13,500	\$ 12,000	-11.1%
Streets	\$ 810,187	\$ 824,974	\$ 835,032	\$ 936,395	\$ 1,042,218	11.3%
Snow and Ice Removal	\$ 79,996	\$ 97,902	\$ 161,775	\$ 121,507	\$ 170,217	40.1%
Street Lighting	\$ 22,922	\$ 25,979	\$ 32,909	\$ 27,000	\$ 33,000	22.2%
Park Areas	\$ 113,270	\$ 138,437	\$ 147,225	\$ 151,063	\$ 159,676	5.7%
Culture and Recreation - Gillespie	\$ 34,000	\$ 34,000	\$ -	\$ -	\$ -	#DIV/0!
Misc. Expense	\$ 45,472	\$ 14,097	\$ 17,161	\$ 25,000	\$ 25,000	0.0%
Insurance	\$ 8,508	\$ 10,474	\$ 7,658	\$ 11,000	\$ 11,000	0.0%
Transfers - Capital Fund/Roads	\$ -			\$ -	\$ -	#DIV/0!
TOTAL G. F. EXPENDITURES	\$ 5,032,197	\$ 5,171,018	\$ 5,475,480	\$ 6,052,823	\$ 6,740,552	11.4%
Projected 2023 Surplus				\$ 100,000		
One time police Funds in December 2023				\$ 372,000		
G.F. SURPLUS/(DEFICIT)	\$ 624,656	\$ (148,674)	\$ (571,397)	\$ 322,936	\$ (194,592)	
Transfers to CIP Fund			\$ (225,398)			
Transfers - Administrative charges on p	\$ 50,000.00					
Year End Fund Balance	\$ 3,480,982	\$ 3,332,308	\$ 2,535,513	\$ 2,858,449	\$ 2,663,858	
	69.17%	64.44%	46.31%	47.23%	39.52%	

2024 General Fund Summary

8-7-23

City of Minnetrista
2024 Draft Budget with 2022 Actuals
General Fund Summary

Version 2

GENERAL FUND SUMMARY

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GENERAL FUND REVENUE						
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Year End Fund Balance	\$ 3,480,982	\$ 3,332,308	\$ 2,535,513	\$ 2,686,449	\$ 2,591,858	
	69.17%	64.44%	46.31%	44.38%	38.45%	

2024 General Fund Summary

8-7-23

2024 Draft General Fund Reveunes
Account Description

		2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Draft
R 101-100-31010	GENERAL PROPERTY TAX	\$ 3,320,452	\$ 3,426,897	\$ 4,037,333	\$ 2,076,856	\$ 4,654,375
R 101-100-31020	DELINQUENT AD VALOREM	\$ 50,006	\$ 27,734	\$ -	\$ 31,825	
R 101-100-31040	FISCAL DISPARITIES	\$ 130,201	\$ 135,343	\$ 117,667	\$ 69,675	\$ 120,000
R 101-200-32120	BUSINESS LICENSES	\$ 3,200	\$ 5,650	\$ 6,000	\$ 3,520	\$ 6,000
R 101-200-32210	BUILDING PERMITS	\$ 710,356	\$ 735,288	\$ 700,000	\$ 588,356	\$ 725,000
R 101-200-32212	BLDG - ENGINEER REVIEW	\$ 36,050	\$ 34,775	\$ 45,000	\$ 15,317	\$ 40,000
R 101-200-32230	PLUMBING AND HEATING PEF	\$ 59,065	\$ 55,795	\$ 55,000	\$ 25,476	\$ 55,000
R 101-200-32240	DOG LICENSES	\$ -	\$ 300	\$ -	\$ 300	\$ -
R 101-200-32250	ELECTRICAL PERMITS	\$ -	\$ -	\$ -	\$ -	\$ -
R 101-200-32260	OTHER PERMITS	\$ 3,835	\$ 2,830	\$ 3,000	\$ 1,940	\$ 3,000
R 101-300-33160	FEDERAL GRANT OTHER	\$ -	\$ -	\$ -	\$ -	\$ -
R 101-300-33265	SAFE & SOBER GRANT	\$ 270	\$ 2,294	\$ 2,000	\$ 3,828	\$ 3,000
R 101-300-33270	FIRE SERVICES GRANT	\$ -	\$ -	\$ -	\$ -	
R 101-300-33401	LOCAL GOVERNMENT AID	\$ -	\$ -	\$ -	\$ -	
R 101-300-33402	HOMESTEAD CREDIT	\$ 5,934	\$ 6,031	\$ 6,000	\$ -	\$ 6,000
R 101-300-33406	POST REIMBURSEMENT	\$ 14,723	\$ 12,178	\$ 12,500	\$ -	\$ 13,000
R 101-300-33407	POLICE AID	\$ 134,015	\$ 137,074	\$ 140,000	\$ -	\$ 140,000
R 101-300-33416	PERA STATE AID	\$ -	\$ -	\$ -	\$ -	
R 101-300-33425	STATE AID OTHER	\$ -	\$ 1,159	\$ -	\$ -	
R 101-300-33510	DRUG TASK FORCE	\$ 7,322	\$ 11,475	\$ 10,000	\$ 94,126	\$ 50,000
R 101-400-34101	CITY HALL RENT	\$ 2,668	\$ 2,122	\$ 2,000	\$ 2,185	\$ 2,200
R 101-400-34103	ZONING AND SUBDIVISION FE	\$ 60,796	\$ 47,030	\$ 45,000	\$ 12,640	\$ 45,000
R 101-400-34104	WETLAND PERMIT FEE	\$ 2,500	\$ 3,800	\$ 2,000	\$ 1,000	\$ 3,000
R 101-400-34105	SALE OF MAPS AND COPIES	\$ 542	\$ (178)	\$ 500	\$ (145)	\$ 500
R 101-400-34106	REPORT COPIES	\$ 2,336	\$ 2,454	\$ 1,000	\$ 1,138	\$ 2,000
R 101-400-34107	ASSESSMENT SEARCHES	\$ -	\$ -	\$ -	\$ -	
R 101-400-34109	MISC FEES	\$ 88	\$ 294	\$ 500	\$ 1,284	\$ 500
R 101-400-34301	STREET STATE AID	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
R 101-400-34303	STREET DEPARTMENT	\$ -	\$ -	\$ -	\$ -	
R 101-400-34401	CRIME LEVY - ISD #277 OFFIC	\$ 48,265	\$ 48,413	\$ 50,000	\$ -	\$ 50,000
R 101-400-34501	POLICE SERVICES CONTRAC	\$ 234,514	\$ 245,082	\$ 261,259	\$ 195,944	\$ 278,245
R 101-400-34502	FIRE SERVICE CALLS	\$ -	\$ -	\$ -	\$ -	
R 101-400-34940	SQUAD/EQUIP SALES	\$ -	\$ -	\$ -	\$ -	
R 101-400-34950	SUPPLIES/MATERIALS SOLD	\$ -	\$ -	\$ -	\$ -	
R 101-400-37170	OTHER/CELL PHONE TOWER	\$ 123,373	\$ 153,590	\$ 137,000	\$ 18,980	\$ 175,000
R 101-500-35101	COURT FINES	\$ 31,000	\$ 29,575	\$ 35,000	\$ 15,619	\$ 30,000
R 101-500-35104	ALARM FINES	\$ 100	\$ 450	\$ -	\$ -	
R 101-500-35105	DOG RELEASE	\$ 80	\$ 290	\$ -	\$ 40	
R 101-500-35300	FORFEITURES	\$ -	\$ -	\$ -	\$ -	
R 101-600-36101	SPECIAL ASSESSMENTS	\$ -	\$ -	\$ -	\$ -	
R 101-610-36210	INTEREST ON INVESTMENT &	\$ (20,796)	\$ (168,095)	\$ 25,000	\$ 30,291	\$ 100,000
R 101-620-36230	CONTRIBUTIONS AND DONAT	\$ (2,500)	\$ 7,520	\$ -	\$ -	
R 101-620-36240	REVENUE COLL FOR OTHER ,	\$ -	\$ -	\$ -	\$ -	

	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Draft
R 101-620-36250 REFUNDS AND REIMB	\$ 31,470	\$ 11,143	\$ 10,000	\$ 1,222	\$ 19,140
R 101-620-36251 PD REFUNDS/REIMB	\$ 3,364	\$ 750	\$ 5,000	\$ 2,271	\$ 2,000
R 101-620-37170 OTHER/CELL PHONE TOWER	\$ -	\$ -	\$ 170,000	\$ -	\$ -
R 101-620-39101 SALE OF FIXED ASSETS	\$ 9,115	\$ -	\$ 5,000	\$ 717	\$ 3,000
R 101-700-40000 OPERATING TRANSFER IN	\$ -	\$ 4,463	\$ -	\$ -	
Totals	\$ 5,022,344	\$ 5,003,524	\$ 5,903,759	\$ 3,214,403	\$ 6,545,960

2024 Draft Budget
General Fund Expenditures

Account Description	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Budget
41110-COUNCIL					
E 101-41110-101 SALARIES-REGULAR	22,200	22,200	28,200	11,750	28,200
E 101-41110-122 FICA - EMPLOYER CONTR	1,699	1,699	2,157	899	2,517
E 101-41110-201 OFFICE SUPPLIES	24	56	-	-	
E 101-41110-361 GENERAL LIABILITY INSURANCE	1,910	1,740	2,500	2,004	2,500
E 101-41110-433 DUES & SUBSRIPT & TRAINING	705	1,893	1,000	777	1,000
E 101-41110-435 COUNCIL TRAIN/RETREAT/OTHER	-	-	-	-	
E 101-41110-436 CONTRIBUTIONS	-	-	-	-	
E 101-41110-437 MISCELLANEOUS EXPENSE	873	2,852	3,000	3,204	3,300
E 101-41110-440 APPRECIATION EVENTS	-	-	2,000	687	2,000
E 101-41110-442 LMA	-	-	-	-	
E 101-41110-443 WRA	-	-	-	-	
SUBTOTAL	27,410	30,440	38,857	19,320	39,517
41320-ADMIN					
E 101-41320-101 SALARIES-REGULAR	321,889	271,148	397,102	149,036	436,737
E 101-41320-102 SALARIES-OVERTIME	-	-	-	-	-
E 101-41320-121 PERA - EMPLOYER CONTR	22,509	19,560	29,783	10,626	32,755
E 101-41320-122 FICA - EMPLOYER CONTR	23,836	20,049	30,378	11,143	33,410
E 101-41320-131 HEALTH & LIFE INS - E CONTR	38,806	33,704	39,792	28,770	49,680
E 101-41320-151 WORKMEN S COMP INSURANCE	2,152	2,562	2,500	2,747	3,000
E 101-41320-201 OFFICE SUPPLIES	2,458	2,379	3,000	930	3,000
E 101-41320-202 COPY & PRINTING SUPPLIES	3,746	3,921	3,500	1,993	3,500
E 101-41320-302 CONSULTANTS/MINUTES	-	-	-	-	-
E 101-41320-307 PROFESSIONAL SERVICES	4,874	4,648	5,000	4,762	5,000
E 101-41320-322 POSTAGE	7,879	7,370	7,000	5,137	7,140
E 101-41320-331 TRAVEL EXPENSE	-	-	-	197	-
E 101-41320-351 LEGAL NOTICE & ORD PUBLICATION	1,213	1,749	1,000	157	1,000
E 101-41320-404 VEHICLE & EQUIP MAINT	-	-	-	-	-
E 101-41320-410 COMPUTER SERVICES/FEES	23,025	26,443	30,000	14,375	30,000
E 101-41320-433 DUES & SUBSRIPT & TRAINING	21,070	26,403	21,000	13,327	22,000
E 101-41320-435 COUNCIL TRAIN/RETREAT/OTHER	110	140	-	-	-
E 101-41320-437 MISCELLANEOUS EXPENSE	1,913	3,617	2,500	4,047	3,000
SUBTOTAL	475,481	423,691	572,555	247,248	630,222
41410- ELECTIONS					
E 101-41410-101 SALARIES-REGULAR	-	8,679	-	-	12,000
E 101-41410-122 FICA - EMPLOYER CONTR	-	-	-	-	
E 101-41410-201 OFFICE SUPPLIES	72	222	80	-	300
E 101-41410-202 COPY & PRINTING SUPPLIES	49	814	50	-	1,000
E 101-41410-322 POSTAGE	-	-	-	-	
E 101-41410-404 VEHICLE & EQUIP MAINT	492	3,458	500	2,248	5,000
E 101-41410-437 MISCELLANEOUS EXPENSE	-	236	-	-	
SUBTOTAL	614	13,408	630	2,248	18,300
41530-AUDITING					
E 101-41530-301 AUDITING AND ACCOUNTING SERV	26,700	27,400	33,600	33,600	37,000
SUBTOTAL	\$ 26,700	\$ 27,400	\$ 33,600	\$ 33,600	\$ 37,000
41550-ASSESSING					

Account Description	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Budget
E 101-41550-310 HENNEPIN COUNTY ASSESSING	158,000	178,000	198,000	198,000	205,000
E 101-41550-351 LEGAL NOTICE & ORD PUBLICATION	-	-	-	-	-
SUBTOTAL	\$ 158,000	\$ 178,000	\$ 198,000	\$ 198,000	\$ 205,000
41610-ATTORNEY					
E 101-41610-304 LEGAL FEES - ATTORNEY	70,882	61,956	69,000	15,917	69,000
E 101-41610-305 PROSECUTING ATTORNEY	36,000	36,000	36,000	9,000	36,000
E 101-41610-311 HR ATTORNEY	1,476	1,425	1,400	-	-
SUBTOTAL	\$ 108,358	\$ 99,380	\$ 106,400	\$ 24,917	\$ 105,000
41910-COMMUNITY DEVELOPMENT-PLANNING					
E 101-41910-101 SALARIES-REGULAR	161,790	196,840	227,032	102,720	240,708
E 101-41910-102 SALARIES-OVERTIME	-	-	-	-	-
E 101-41910-121 PERA - EMPLOYER CONTR	12,134	14,763	17,027	7,704	18,053
E 101-41910-122 FICA - EMPLOYER CONTR	12,283	14,944	17,368	7,564	18,414
E 101-41910-131 HEALTH & LIFE INS - E CONTR	25,794	26,290	26,400	14,349	28,800
E 101-41910-151 WORKMEN S COMP INSURANCE	1,076	1,031	1,000	1,099	1,100
E 101-41910-201 OFFICE SUPPLIES	930	724	1,100	1,037	1,100
E 101-41910-202 COPY & PRINTING SUPPLIES	1,925	2,331	1,950	1,079	1,950
E 101-41910-302 CONSULTANTS/MINUTES	-	-	-	-	-
E 101-41910-303 ENGINEERING SERV	-	2,295	5,500	-	-
E 101-41910-307 PROFESSIONAL SERVICES	1,885	1,903	-	1,177	1,900
E 101-41910-322 POSTAGE	-	106	100	-	-
E 101-41910-331 TRAVEL EXPENSE	-	41	200	141	200
E 101-41910-351 LEGAL NOTICE & ORD PUBLICATION	1,138	992	1,200	260	1,200
E 101-41910-433 DUES & SUBSRIPT & TRAINING	-	272	1,000	-	1,000
E 101-41910-435 COUNCIL TRAIN/RETREAT/OTHER	-	-	-	-	-
E 101-41910-437 MISCELLANEOUS EXPENSE	-	-	100	624	700
SUBTOTAL	\$ 218,955	\$ 262,533	\$ 299,977	\$ 137,753	\$ 315,125
41940-CITY HALL/GOVERNMENT BUILDINGS					
E 101-41940-101 SALARIES-REGULAR	173	-	-	-	-
E 101-41940-121 PERA - EMPLOYER CONTR	13	-	-	-	-
E 101-41940-122 FICA - EMPLOYER CONTR	13	-	-	-	-
E 101-41940-211 CLEANING & MAINT SUPPLIES	6,458	7,856	10,000	2,965	8,000
E 101-41940-223 BUILDING REPAIR PARTS	213	3,265	1,000	700	1,000
E 101-41940-321 TELEPHONE	13,795	12,750	14,000	5,507	14,000
E 101-41940-362 PROPERTY INSURANCE	19,267	20,548	22,000	25,455	25,000
E 101-41940-381 ELECTRIC UTILITIES	9,763	14,445	14,000	5,810	15,000
E 101-41940-383 NATURAL GAS	3,439	5,393	5,000	4,515	5,500
E 101-41940-384 REFUSE REMOVAL	-	-	-	-	-
E 101-41940-401 BLDG/STRUCT MAINTENANCE	10,060	10,960	8,000	5,024	8,000
E 101-41940-402 LAWN MAINTENANCE	9,263	9,542	9,250	705	9,250
E 101-41940-404 VEHICLE & EQUIP MAINT	-	-	-	-	-
E 101-41940-437 MISCELLANEOUS EXPENSE	49	125	100	-	100
E 101-41940-531 BUILDING IMPROVEMENT	-	-	-	-	-
SUBTOTAL	\$ 72,505	\$ 84,884	\$ 83,350	\$ 50,681	\$ 85,850
42110 -POLICE					
E 101-42110-101 SALARIES-REGULAR	1,386,790	1,427,257	1,593,282	682,067	1,849,738
E 101-42110-102 SALARIES-OVERTIME	52,129	52,660	31,000	25,200	31,000
E 101-42110-103 SALARIES-SAFE&SOBER	-	765	5,000	7,437	5,000

Account Description	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Budget
E 101-42110-104 SALARIES-DARE	-	-	-	-	-
E 101-42110-106 SALARIES-CHFCHALNG	977	1,189	-	-	-
E 101-42110-121 PERA - EMPLOYER CONTR	245,915	253,972	256,944	115,632	307,973
E 101-42110-122 FICA - EMPLOYER CONTR	32,534	32,338	37,805	16,540	43,027
E 101-42110-131 HEALTH & LIFE INS - E CONTR	210,075	221,173	219,600	125,424	248,400
E 101-42110-151 WORKMEN S COMP INSURANCE	23,525	44,680	75,000	80,575	85,000
E 101-42110-201 OFFICE SUPPLIES	2,645	2,094	4,000	1,011	4,000
E 101-42110-202 COPY & PRINTING SUPPLIES	3,324	3,914	3,500	1,634	3,500
E 101-42110-211 CLEANING & MAINT SUPPLIES	11,372	12,380	13,000	5,366	13,000
E 101-42110-212 MOTOR FUELS AND LUBRICANTS	27,995	42,771	35,000	17,718	38,000
E 101-42110-221 EQUIPMENT PARTS, TIRES	6,373	15,948	10,000	6,928	15,000
E 101-42110-240 SMALL TOOLS AND MINOR EQUIP	238	451	1,000	380	1,000
E 101-42110-301 AUDITING AND ACCOUNTING SERV	-	-	-	-	-
E 101-42110-304 LEGAL FEES - ATTORNEY	-	-	-	-	-
E 101-42110-307 PROFESSIONAL SERVICES	4,865	12,980	12,000	11,704	12,000
E 101-42110-315 RENT/SIRENS	-	-	-	-	-
E 101-42110-319 KENNEL CHARGES	227	930	2,000	1,200	2,000
E 101-42110-321 TELEPHONE	11,111	10,996	12,000	5,480	12,000
E 101-42110-322 POSTAGE	642	172	1,000	140	500
E 101-42110-339 SIREN AND MAINTENANCE POWER	17,605	18,177	18,000	13,316	18,000
E 101-42110-362 PROPERTY INSURANCE	12,048	16,201	18,000	22,025	22,000
E 101-42110-363 AUTOMOBILE INSURANCE	12,235	12,909	14,000	12,769	14,000
E 101-42110-381 ELECTRIC UTILITIES	33,807	39,373	36,000	23,204	36,000
E 101-42110-383 NATURAL GAS	3,836	8,657	7,000	5,100	8,000
E 101-42110-401 BLDG/STRUCT MAINTENANCE	29,229	11,423	20,000	7,670	18,000
E 101-42110-404 VEHICLE & EQUIP MAINT	14,487	18,689	16,000	9,258	18,000
E 101-42110-410 COMPUTER SERVICES/FEES	37,718	49,385	36,000	27,708	36,000
E 101-42110-415 RADIO LEASE	-	-	-	-	-
E 101-42110-416 RENTAL	-	-	-	-	-
E 101-42110-417 UNIFORMS	15,044	17,744	16,000	2,955	16,000
E 101-42110-418 RECRUITING	7,071	11,360	3,000	5,205	5,000
E 101-42110-428 RESERVE OFFICERS	248	-	1,000	-	-
E 101-42110-431 TRAIN/MTG/EXP & SUPPLIES	7,321	8,098	10,000	7,093	10,000
E 101-42110-432 DRUG TASK FORCE DUES	-	-	-	-	-
E 101-42110-433 DUES & SUBSRIPT & TRAINING	3,254	9,057	6,000	6,678	9,000
E 101-42110-434 POLICE TRAINING	9,464	13,107	15,000	8,211	15,000
E 101-42110-435 COUNCIL TRAIN/RETREAT/OTHER	-	-	-	-	-
E 101-42110-437 MISCELLANEOUS EXPENSE	2,146	1,612	3,000	1,506	2,000
E 101-42110-440 APPRECIATION EVENTS	134	7,730	8,500	12,373	10,000
E 101-42110-441 CORRECTION FEES/CHGS	4,528	5,566	5,000	2,150	5,000
E 101-42110-450 DARE/CRIME PREV Supplies	-	-	-	-	-
E 101-42110-510 CITIZEN CORPS COUNCIL	-	-	-	-	-
E 101-42110-511 CERT TEAM	-	-	-	-	-
E 101-42110-512 VOLUNTEERS IN POLICE	-	-	-	-	-
E 101-42110-513 MEDICAL RESERVE CORPS	-	-	-	-	-
E 101-42110-560 EQUIP AND FURNISHINGS	-	-	-	7,000	-
E 101-42110-590 PROGRAMS	-	-	-	-	-
SUBTOTAL	\$ 2,230,916	\$ 2,385,757	\$ 2,544,631	\$ 1,278,654	\$ 2,913,138

Account Description	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Budget
42210 -FIRE					
E 101-42210-307 PROFESSIONAL SERVICES	-	-	-	-	
E 101-42210-316 FIRE CONTRACT MOUND	247,225	259,473	348,047	261,168	363,709
E 101-42210-317 FIRE SATELLITE	-	-	-	-	
E 101-42210-318 FIRE CONTRACT ST BONIFACIUS	220,262	253,762	279,789	209,842	299,374
SUBTOTAL	\$ 467,487	\$ 513,235	\$ 627,836	\$ 471,010	\$ 663,083
42401 -BUILDING INSPECTIONS					
E 101-42401-101 SALARIES-REGULAR	137,810	149,662	166,845	75,851	176,644
E 101-42401-102 SALARIES-OVERTIME	57	17	5,000	-	5,000
E 101-42401-107 SEASONAL SALARIES	-	-	-	-	
E 101-42401-121 PERA - EMPLOYER CONTR	10,148	11,226	12,513	5,689	13,248
E 101-42401-122 FICA - EMPLOYER CONTR	10,641	11,475	12,764	5,767	13,513
E 101-42401-131 HEALTH & LIFE INS - E CONTR	30,759	27,285	26,400	13,836	28,800
E 101-42401-151 WORKMEN S COMP INSURANCE	-	-	-	-	
E 101-42401-201 OFFICE SUPPLIES	767	401	1,000	337	500
E 101-42401-202 COPY & PRINTING SUPPLIES	1,709	971	1,000	970	1,000
E 101-42401-303 ENGINEERING SERV	31,923	25,868	31,000	4,290	31,000
E 101-42401-306 BUILDING INSPECTION	-	-	-	-	
E 101-42401-308 PLAN REVIEW FEES	-	-	-	-	
E 101-42401-404 VEHICLE & EQUIP MAINT	1,513	1,127	1,500	1,354	1,500
E 101-42401-433 DUES & SUBSRIPT & TRAINING	635	2,956	2,500	(460)	3,000
E 101-42401-437 MISCELLANEOUS EXPENSE	-	57	1,000	70	1,000
SUBTOTAL	\$ 225,961	\$ 231,045	\$ 261,522	\$ 107,703	\$ 275,205
42600 -ENGINEER					
E 101-42600-303 ENGINEERING SERV	12,768	12,000	13,500	4,104	12,000
E 101-42600-309 WETLAND REVIEW	-	-	-	-	-
SUBTOTAL	\$ 12,768	\$ 12,000	\$ 13,500	\$ 4,104	\$ 12,000
43121 -STREETS					
E 101-43121-101 SALARIES-REGULAR	384,155	399,737	400,360	181,018	499,323
E 101-43121-102 SALARIES-OVERTIME	6,025	8,394	6,000	1,631	6,000
E 101-43121-105 SALARIES-PAGER	-	-	-	-	
E 101-43121-121 PERA - EMPLOYER CONTR	28,329	30,003	27,869	13,655	31,899
E 101-43121-122 FICA - EMPLOYER CONTR	29,590	30,681	28,426	13,592	32,536
E 101-43121-131 HEALTH & LIFE INS - E CONTR	63,830	68,844	69,740	39,348	80,960
E 101-43121-151 WORKMEN S COMP INSURANCE	24,601	25,711	25,000	27,468	30,000
E 101-43121-201 OFFICE SUPPLIES	227	782	500	458	500
E 101-43121-211 CLEANING & MAINT SUPPLIES	4,950	5,835	5,500	2,455	6,000
E 101-43121-212 MOTOR FUELS AND LUBRICANTS	17,920	26,015	25,000	12,697	25,000
E 101-43121-215 SHOP MATERIALS	4,783	4,816	6,000	1,352	6,000
E 101-43121-221 EQUIPMENT PARTS, TIRES	17,453	10,375	16,000	32,159	20,000
E 101-43121-224 STREET MAINTENANCE SUPPLIES	145,116	132,967	225,000	19,966	230,000
E 101-43121-240 SMALL TOOLS AND MINOR EQUIP	662	1,467	2,000	183	2,000
E 101-43121-307 PROFESSIONAL SERVICES	9,370	10,878	10,000	1,194	
E 101-43121-321 TELEPHONE	10,185	10,560	11,000	5,104	
E 101-43121-363 AUTOMOBILE INSURANCE	4,429	11,831	12,000	13,491	
E 101-43121-381 ELECTRIC UTILITIES	5,927	8,353	7,000	4,140	7,000
E 101-43121-383 NATURAL GAS	3,944	6,620	5,500	5,679	7,000
E 101-43121-401 BLDG/STRUCT MAINTENANCE	15,832	2,644	10,000	1,946	10,000

Account Description	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Budget
E 101-43121-404 VEHICLE & EQUIP MAINT	33,106	29,401	25,000	28,935	30,000
E 101-43121-410 COMPUTER SERVICES/FEES	4,762	6,324	4,000	2,447	4,000
E 101-43121-415 RADIO LEASE	-	-	-	-	-
E 101-43121-416 RENTAL	433	780	2,000	-	1,000
E 101-43121-417 UNIFORMS	5,561	7,937	8,000	4,569	8,500
E 101-43121-433 DUES & SUBSRIPT & TRAINING	494	2,606	1,000	222	1,000
E 101-43121-437 MISCELLANEOUS EXPENSE	3,289	3,470	3,500	1,859	3,500
SUBTOTAL	\$ 824,974	\$ 847,032	\$ 936,395	\$ 415,570	\$ 1,042,218
43125 -SNOW ICE					
E 101-43125-101 SALARIES-REGULAR	31,444	43,244	36,480	54,505	62,795
E 101-43125-102 SALARIES-OVERTIME	10,130	17,764	6,000	19,000	6,000
E 101-43125-121 PERA - EMPLOYER CONTR	3,061	4,572	2,736	5,487	5,160
E 101-43125-122 FICA - EMPLOYER CONTR	3,160	4,556	2,791	5,399	5,263
E 101-43125-131 HEALTH & LIFE INS - E CONTR	12,860	14,156	13,000	10,729	15,000
E 101-43125-151 WORKMEN S COMP INSURANCE	-	-	-	-	-
E 101-43125-212 MOTOR FUELS AND LUBRICANTS	5,619	14,395	20,000	8,446	20,000
E 101-43125-221 EQUIPMENT PARTS, TIRES	3,405	2,910	6,500	3,045	6,500
E 101-43125-224 STREET MAINTENANCE SUPPLIES	27,422	51,089	31,000	32,678	45,000
E 101-43125-307 PROFESSIONAL SERVICES	-	-	-	-	-
E 101-43125-404 VEHICLE & EQUIP MAINT	-	7,545	2,500	-	2,500
E 101-43125-433 DUES & SUBSRIPT & TRAINING	800	1,425	-	-	1,500
E 101-43125-437 MISCELLANEOUS EXPENSE	-	120	500	69	500
E 101-43125-560 EQUIP AND FURNISHINGS	-	-	-	-	-
SUBTOTAL	\$ 97,902	\$ 161,775	\$ 121,507	\$ 139,360	\$ 170,217
43160 -STREET LIGHTING					
E 101-43160-381 ELECTRIC UTILITIES	25,979	32,909	27,000	10,613	33,000
SUBTOTAL	\$ 25,979	\$ 32,909	\$ 27,000	\$ 10,613	\$ 33,000
45202 -PARKS					
E 101-45202-101 SALARIES-REGULAR	36,665	41,339	42,000	10,454	55,255
E 101-45202-102 SALARIES-OVERTIME	570	918	-	170	-
E 101-45202-107 SEASONAL SALARIES	-	-	-	-	-
E 101-45202-121 PERA - EMPLOYER CONTR	1,908	2,526	3,150	764	4,144
E 101-45202-122 FICA - EMPLOYER CONTR	2,850	3,247	3,213	843	4,227
E 101-45202-131 HEALTH & LIFE INS - E CONTR	7,186	8,493	7,000	5,452	8,000
E 101-45202-151 WORKMEN S COMP INSURANCE	-	-	-	-	-
E 101-45202-201 OFFICE SUPPLIES	-	-	-	-	-
E 101-45202-202 COPY & PRINTING SUPPLIES	-	-	-	-	-
E 101-45202-215 SHOP MATERIALS	110	-	-	-	-
E 101-45202-221 EQUIPMENT PARTS, TIRES	149	149	500	771	300
E 101-45202-302 CONSULTANTS/MINUTES	-	-	-	-	-
E 101-45202-362 PROPERTY INSURANCE	25,266	21,992	23,000	23,654	-
E 101-45202-384 REFUSE REMOVAL	-	-	-	-	-
E 101-45202-401 BLDG/STRUCT MAINTENANCE	9,253	15,129	10,000	2,787	15,000
E 101-45202-402 LAWN MAINTENANCE	52,839	51,927	60,000	4,533	70,000
E 101-45202-404 VEHICLE & EQUIP MAINT	-	-	500	-	500
E 101-45202-416 RENTAL				-	1,000
E 101-45202-433 DUES & SUBSRIPT & TRAINING	450	625	1,200	1,260	750
E 101-45202-437 MISCELLANEOUS EXPENSE	1,191	880	500	75	500

Account Description	2021 Actuals	2022 Actuals	2023 Budget	2023 YTD	2024 Budget
E 101-45202-530 IMPROVEMENTS	-	-	-	-	
E 101-45202-590 PROGRAMS	-	-	-	-	
SUBTOTAL	\$ 138,437	\$ 147,225	\$ 151,063	\$ 50,764	\$ 159,676
45203 -CULTURE/RECREATION					
E 101-45203-307 PROFESSIONAL SERVICES	34,000	-	-	-	-
SUBTOTAL	\$ 34,000	\$ -	\$ -	\$ -	\$ -
49020 -MISCELLANEOUS					
E 101-49020-307 PROFESSIONAL SERVICES	-	-	-	-	-
E 101-49020-433 DUES & SUBSCRIPT & TRAINING	-	-	-	17	-
E 101-49020-437 MISCELLANEOUS EXPENSE	14,097	17,104	25,000	3,294	25,000
E 101-49020-530 IMPROVEMENTS	-	-	-	-	-
SUBTOTAL	\$ 14,097	\$ 17,104	\$ 25,000	\$ 3,312	\$ 25,000
49240 -Insurance					
E 101-49240-361 GENERAL LIABILITY INSURANCE	10,474	7,658	11,000	8,816	11,000
SUBTOTAL	\$ 10,474	\$ 7,658	\$ 11,000	\$ 8,816	\$ 11,000
49300 -Transfer					
E 101-49300-720 TRANSFERS	-	225,398	-	-	-
SUBTOTAL	\$ -	\$ 225,398	\$ -	\$ -	\$ -
GRAND TOTALS	5,171,018	5,700,874	6,052,823	3,203,672	6,740,552

Capital Improvements Plan
City of Minnetrista, Minnesota
TOTAL EQUIPMENT, VEHICLES, OTHER CAPITAL ITEMS
TAX LEVY SUPPORTED FUNDS
2024 thru 2028

Summary of Future Needs	2024	2025	2026	2027	2028	Total
Equipment & Vehicles						
Police	167,600	183,000	167,600	161,000	107,600	786,800
Campus Maintenance	45,000	11,250	82,250	12,500	13,850	164,850
Streets	192,875	723,375	452,125	544,125	7,125	1,919,625
Administration	\$37,000	\$ 25,000	\$ 25,000	\$25,000	\$25,000	137,000
	442,475	942,625	726,975	742,625	153,575	3,008,275
<i>Funding Sources:</i>						
<i>CIP equipment certificates (bond) - other</i>	292,475	742,625	476,975	492,625	-	2,004,700
<i>CIP/General Fund Balance</i>						-
<i>Tax Levy</i>	150,000	200,000	250,000	250,000	250,000	1,100,000
	442,475	942,625	726,975	742,625	250,000	3,104,700

CITY OF MINNETRISTA
CAPITAL IMPROVEMENTS PLAN
PUBLIC SAFETY VEHICLES - EQUIPMENT - EMERGENCY MANAGEMENT

ITEM DESCRIPTION					2024	2025	2026	2027	2028	REPLACEMENT POLICY			
										CURRENT MILES/HRS	YRS	MIN ANNUAL MILES	MAX MILES
VEHICLES & SQUAD EQUIPMENT													
Squad 70 - Investigations (2015 FPI Utility)						60,000						50000	100000
Squad 79 - Patrol (2020 FPI Utility)		1				60,000						50000	100000
Squad 68 - CSO (2014 Ford F-150 SSV)							60,000					50000	100000
Squad 80 - Lt. (2021 FPI Utility)								60,000				50000	100000
Squad 78 - Patrol (2020 FPI Utility)							60,000					50000	100000
Squad 81 - Patrol (2021 FPI Utility)												50000	100000
Squad 84 - Chief (2023 FPI Utility)									60,000			50000	100000
Squad 82 - Patrol (2022 FPI Utility)								60,000				50000	100000
Squad 76 - Patrol (2017 Interceptor Utility)					60,000							50000	100000
Squad 77 - Patrol (2017 Interceptor Utility)					60,000							50000	100000
Additional Misc.	0	1	0	0	2,000	2,000	2,000	2,000	2,000				
Mobile squad 800 Mhz radio	0	0	0	0	0	0	0	0	0				
Mobile Squad Computers	0	0	0	0	0	0	0	0	0				
Mobile Squad Car Printers	0	2	0	0	0	0	0	0	0				
Mobile Squad Video Systems	0	1	0	6	0	0	0	0	0				
Vehicle scales	0	0	0	0	0	6,000	0	0	0				
POLICE BUILDING EQUIPMENT													
Digital Finger Print & Booking photo system	0	0	0	0	0	0	0	0	0				
CIP Reserve from 2016 General Fund Surplus	##	0	0	0	0	0	0	0	0				
Other Software (scheduling, crime tracking, etc)	0	0	0	0	0	0	0	0	0				
Station and Range Maintenance	0	0	0	0	0	0	0	0	0				
Fitness Equipment	0	0	0	0	0	0	0	0	0				
Telecommunications equipment	0	0	0	0	0	0	0	0	0				
Copier - 5 yr replacement cycle	0	0	0	0	0	0	0	0	0				
Records software updates and video storage	0	0	0	0	0	0	0	0	0				
ID card maker replacement	0	1	0	0	0	0	0	0	0				
Building Security and monitoring	0	0	0	0	0	0	0	0	0				
LETG Mobile Software/Hardware	0	0	0	0	0	0	0	0	0				
Office Furnishings	0	0	0	0	0	0	0	0	0				
Video Equipment (non-squad)	0	0	0	0	0	0	0	0	0				
Additional Misc.	0	1	1	1	2,000	2,000	2,000	2,000	2,000				

Campus Maintenance CIP						
	2024	2025	2026	2027	2028	Details/Comments
Campus Security						
Security system annual maintenance	\$1,500	\$2,000	\$2,000	\$2,250	\$2,500	
Fuel management system	\$35,000	\$0	\$0	\$0	\$0	
Sub Total	\$36,500	\$2,000	\$2,000	\$2,250	\$2,500	
Physical Plant						
City Hall HVAC Maintenance (Furnace/AC units)	\$2,000	\$2,000	\$2,500	\$2,500	\$3,000	
City Hall HVAC Replacemnt - AC unit	\$0	\$6,500	\$0	\$7,000	\$0	Current AC units purchased 2005 (10-15 yr life cycle)
City Hall HVAC Replacemnt - Furnace	\$6,000	\$0	\$7,000	\$0	\$7,500	Current Furnaces purchased 2006 (15-20 yr life cycle)
Sub Total	\$8,000	\$8,500	\$9,500	\$9,500	\$10,500	
Building Exterior						
Repair/Replace City Hall concrete sidewalks/steps	\$0	\$0	\$20,000	\$0	\$0	Look at total repalcement of front entry area in 2026
Repair/Replace PD concrete sidewalks	\$0	\$0	\$0	\$0	\$0	
Sub Total	\$0	\$0	\$20,000	\$0	\$0	
Building Interior						
New carpeting in CH offices	\$0	\$0				
Repaint Entry Foyer & Hallways	\$0	\$0				
Repaint City Council Chambers	\$0	\$0	\$0	\$0	\$0	Done by Public Works staff in March 2021
Replace City Hall hot water heaters	\$500	\$750	\$750	\$750	\$850	
Server Room AC system	\$0	\$0	\$0	\$0	\$0	Installed in 2023
ADA upgrades to City Hall entry & bathrooms	\$0	\$0	\$50,000	\$0	\$0	Moved from 2023
Sub Total	\$500	\$750	\$50,750	\$750	\$850	
Yearly Campus Maintenance CIP Total	\$45,000	\$11,250	\$82,250	\$12,500	\$13,850	

CITY OF MINNETRISTA PUBLIC WORKS CAPITAL IMPROVEMENT PLANS

VEHICLE DESCRIPTION		2024	2025	2026	2027	2028	REPLACEMENT POLICY			
							CURRENT MILES/HR	YRS	MIN ANNUAL MILES/HOURS	MAX MILES / HOURS
PUBLIC WORKS: VEHICLES										
1	2017 Ford F-550 chasis (Sewer Utility CIP)			\$85,000			60,166	8	20,000	100,000
	Utility box body			\$60,000						
	Overhead crane			\$20,000						
	Trade in value			-\$5,000						
	SUB TOTAL	\$0	\$0	\$160,000	\$0	\$0				
2	2017 Ford F-350 Pickup (Parks CIP)				\$50,000		38,756	10	10,000	100,000
	Front plow / Lights / Bed liner				\$10,000					
	Estimated Trade in value				-\$3,000					
	SUB TOTAL	\$0	\$0	\$0	\$57,000	\$0				
3	2017 Mack GU432 Single Axle Dump Truck						9,972	25	10,000	100,000
	Front plow & wing / Spreader / SS box / Lights / Hydraulics									
	Estimated Trade in value									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
4	2016 Ford F-550			\$70,000			42,556	10	10,000	100,000
	Dump body (short) & hoist / Plow / Sander / Lights			\$30,000						
	Estimated Trade in value			\$5,000						
	SUB TOTAL	\$0	\$0	\$105,000	\$0	\$0				
5	2016 Ford F-550				\$75,000		28,705	10	10,000	100,000
	Dump body (long) & hoist / Lift gate / Lights (No plow)				\$30,000					
	Estimated Trade in value				\$5,000					
	SUB TOTAL	\$0	\$0	\$0	\$110,000	\$0				
6	2015 Ford F-350 Pickup	Moved from 2022					119,137	10	10,000	100,000
	Front plow / Lights / Bed liner									
	Estimated Trade in value									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
7	2016 Ford F-550 chasis (Water Utility CIP)		\$80,000				73,062	8	25,000	100,000
	Utility box body		\$55,000							
	Overhead crane		\$20,000							
	Trade in value		-\$5,000							
	SUB TOTAL	\$0	\$150,000	\$0	\$0	\$0				
9	2016 Ford F-350 Pickup						51,435	10	6,000	60,000
	Front plow / Lights / Bed liner									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
10	2017 Ford F-150 Pickup (2WD)				\$45,000		41,063	10	6,000	60,000
	Lights / Bed liner				\$5,000					
	SUB TOTAL	\$0	\$0	\$0	\$45,000	\$0				
11	2017 Freightliner Single Axle Dump Truck						15,551	25	6,500	100,000
	Front plow & wing / Spreader / SS box / Lights / Hydraulics									
	Estimated Trade in value									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
12	2003 Sterling LT-9500 Tandem Axle w/tag (¼ each CIP - Street / Storm / Sewer / Water)						117,398	20	6,500	100,000
	Front plow & wing / Spreader / SS box / Lights / Hydraulics / Tarp / Pre-wetter									
	Estimated Trade in value									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
13	2005 Sterling LT-9500 Tandem Axle Dump Truck		\$180,000				74,754	20	6,500	100,000
	Front plow & wing / Spreader / SS box / Lights / Hydraulics / Tarp		\$170,000							
	Estimated Trade in value		-\$20,000							
	SUB TOTAL	\$0	\$330,000	\$0	\$0	\$0				
15	Ford F-350 Pickup - regular cab (Fleet add-on)	\$65,000						10	6,000	60,000
	Front plow / Lights / Bed liner	\$15,000								
	SUB TOTAL	\$80,000	\$0	\$0	\$0	\$0				
16	2020 Chevrolet 3500HD						21,455	10	6,000	60,000
	Front plow / Lights / Bed liner									
	Estimated Trade in value									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
17	2006 Sterling LT-9500 Tandem Axle Dump Truck			\$185,000			68,237	20	6,500	100,000
	Front plow & wing / Spreader / SS box / Lights / Hydraulics / Tarp			\$175,000						
	Estimated Trade in value			-\$20,000						
	SUB TOTAL	\$0	\$0	\$340,000	\$0	\$0				
	Single Axle Dump Truck (New addition to the fleet when needed for expanded plowing)		\$160,000					10	6,000	60,000
	Front plow & wing / Spreader / SS box / Lights / hydraulics		\$150,000							
	Estimated Trade in value									
	SUB TOTAL	\$0	\$310,000	\$0	\$0	\$0				
	Aerial lift truck - look at good used - addition to fleet (Tree fund?)		\$75,000					10	6,000	60,000
	SUB TOTAL	\$0	\$75,000	\$0	\$0	\$0				

CITY OF MINNETRISTA PUBLIC WORKS CAPITAL IMPROVEMENT PLANS

VEHICLE DESCRIPTION		2024	2025	2026	2027	2028	REPLACEMENT POLICY			
							CURRENT MILES/HR	YRS	MIN ANNUAL MILES/HOURS	MAX MILES / HOURS
	STREETS: VEHICLE TOTAL	\$80,000	\$640,000	\$445,000	\$155,000	\$0				
	WATER: VEHICLE TOTAL	\$0	\$150,000	\$0	\$0	\$0				
	SEWER: VEHICLE TOTAL	\$0	\$0	\$160,000	\$0	\$0				
	STORM WATER: VEHICLE TOTAL	\$0	\$0	\$0	\$0	\$0				
	PARKS: VEHICLE TOTAL	\$0	\$0	\$0	\$57,000	\$0				
	TREE FUND	\$0	\$75,000	\$0	\$0	\$0				
PUBLIC WORKS: TRAILERS										
20	2015 Felling FT-15I (Skid-steer trailer)						n/a	10	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
21	2014 Felling FT-6 T-1 (Roller trailer)						n/a	20	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
22	2009 Triton TRA/Rem CT167REB-7' (Enclosed trailer - PARKS CIP)						n/a	20	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
23	2004 Towmaster T-18DD (Large Skid-Steer/Blacktopping trailer)						n/a	20	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
24	2001 Towmaster T-50 (Heavy equipment trailer)						n/a	20	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
25	2005 Hallmark TH85X20WT2 (Main break trailer - 1/2 each - Sewer & Water CIP)						n/a	25	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
26	Sprayer trailer (Parks CIP)						n/a	25	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
27	Water tank trailer (Parks CIP)						n/a	25	n/a	n/a
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
28	Vac trailer (Storm water CIP)	\$100,000					n/a	25	n/a	n/a
	SUB TOTAL	\$100,000	\$0	\$0	\$0	\$0				
	STREETS: TRAILER TOTAL	\$0	\$0	\$0	\$0	\$0				
	WATER: TRAILER TOTAL	\$0	\$0	\$0	\$0	\$0				
	SEWER: TRAILER TOTAL	\$0	\$0	\$0	\$0	\$0				
	STORM WATER: TRAILER TOTAL	\$100,000	\$0	\$0	\$0	\$0				
	PARKS: TRAILER TOTAL	\$0	\$0	\$0	\$0	\$0				
PUBLIC WORKS: HEAVY EQUIPMENT										
29	2017 Bobcat T595 Track Loader (Storm water CIP)				\$85,000		1110	10	180	2,500
	Trade-in				-\$10,000					
	SUB TOTAL	\$0	\$0	\$0	\$75,000	\$0				
30	2003 John Deere 624H Loader (OVERHAUL COST IS 2/3 OF REPLACEMENT COST)				\$250,000		5433	15	400	5,000
	Trade-in				\$30,000					
	SUB TOTAL	\$0	\$0	\$0	\$280,000	\$0				
31	2003 John Deere 772CH Grader (PERFORMED OVERHAUL IN 2019)						4787	20	1,000	5,000
	RH Wing for plowing (REPLACEMENT \$300K / OVERHAUL \$105K ACTUAL)									
	Rear mounted pack & roll (ESTIMATING ANOTHER 10 YRS OF SERVICE LIFE)									
	Gravel retriever									
	Trade-in									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
32	2016 Cat 420F2 Tractor Backhoe (1/2 each - Storm water / Sewer / Water CIP)						755	20	180	2,000
	Trade-in									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
35	2008 Cat 315D-L Track Hoe (1/2 each - Storm water / Sewer / Water CIP)						1575	20	150	3,000
	Trade-in									
	SUB TOTAL	\$0	\$0	\$0	\$0	\$0				
	Mini Excavator (1/2 each - Street / Storm water / Sewer / Water CIP) New Equipment	\$100,000						20	100	3,000
	SUB TOTAL	\$100,000	\$0	\$0	\$0	\$0				
33	2010 Bobcat S300 Skid Steer Loader		\$75,000				2441	10	400	2,500
	Trade-in		-\$20,000							
	SUB TOTAL	\$0	\$55,000	\$0	\$0	\$0				
34	2007 Bobcat S300 Skid Steer Loader (Storm water CIP)			\$75,000			2268	10	400	2,500
	Trade-in			-\$15,000						

CITY OF MINNETRISTA PUBLIC WORKS CAPITAL IMPROVEMENT PLANS

VEHICLE DESCRIPTION		2024	2025	2026	2027	2028	REPLACEMENT POLICY			
							CURRENT MILES/HR	YRS	MIN ANNUAL MILES/HOURS	MAX MILES / HOURS
SUB TOTAL		\$0	\$0	\$60,000	\$0	\$0				
BOBCAT ATTACHMENTS										
2001 Bobcat Auger							n/a	n/a	n/a	n/a
2011 Bobcat Snow Blower SBX 240							n/a	10	n/a	n/a
2011 Bobcat Angle Broom							n/a	10	n/a	n/a
1997 Virnig 66" Fork Grapple							n/a	10	n/a	n/a
1997 E/Z Grade Bar							n/a	10	n/a	n/a
2010 72" Box Broom Sweeper		\$6,500					n/a	10	n/a	n/a
2001 Pallet Fork - replace with hydraulic forks							n/a	10	n/a	n/a
1998 Fork hook							n/a	n/a	n/a	n/a
1998 Tooth Bucket							n/a	n/a	n/a	n/a
2010 Rock Bucket							n/a	n/a	n/a	n/a
2013 18" High-flow Planer w/18" Fast Cut All Purpose Drum							n/a	10	n/a	n/a
Box Blade (for snowplowing & shouldering purposes)							n/a	n/a	n/a	n/a
Hydraulic Breaking Hammer (Jackhammer)			\$7,000				n/a	5	n/a	n/a
Forestry cutter (Tree fund) - NOT GOING TO PURCHASE - RENT AS NEEDED							n/a	n/a	n/a	n/a
SUB TOTAL		\$6,500	\$7,000	\$0	\$0	\$0				
38 2014 Kubota M7060 Tractor (replace w/larger tractor)		\$100,000					n/a	15	200	3,000
Rear mount flail mower (Berti TA200 - new in 2022)					\$30,000					
Front Mount snowblower (Erskine 925FM - new 2020)										
SUB TOTAL		\$100,000	\$0	\$0	\$30,000	\$0				
39 Kubota Zero Turn Mower ZD323-60 (Parks CIP Item)			\$15,000				634	10	90	450
SUB TOTAL		\$0	\$15,000	\$0	\$0	\$0				
2013 Caterpillar P5000 Fork lift								20		
SUB TOTAL		\$0	\$0	\$0	\$0	\$0				
STREETS: HEAVY EQUIPMENT TOTAL		\$106,500	\$62,000	\$0	\$310,000	\$0				
WATER: HEAVY EQUIPMENT TOTAL		\$25,000	\$0	\$0	\$0	\$0				
SEWER: HEAVY EQUIPMENT TOTAL		\$25,000	\$0	\$0	\$0	\$0				
STORMWATER: HEAVY EQUIPMENT TOTAL		\$25,000	\$0	\$60,000	\$75,000	\$0				
PARKS: HEAVY EQUIPMENT TOTAL		\$0	\$15,000	\$0	\$0	\$0				
PUBLIC WORKS: LIGHT EQUIPMENT										
42 2008 IR P185 Air Compressor w/dual reels							221	15	180	2,700
Jackhammer attachment							n/a	10	n/a	n/a
Post pounder attachment							n/a	n/a	n/a	n/a
36 2003 IR DD28HF Asphalt Roller							1020	10	150	1,500
37 2013 Wacker/Neuson RD-12 Asphalt Roller					\$15,000		688	10	150	1,500
40 2014 Stepp SPH 2.0 - 3 ton trailer unit							n/a	10	n/a	n/a
41 2009 Bandit 1890 XP Chipper							791	10	150	1,500
42 1999 DynaPacker (Plate compactor)							n/a	10	n/a	n/a
44 2000 Katolight 200 KW Generator (Water CIP)				\$85,000			548	20	400	2,000
45 2000 Katolight 50 KW Generator (Sewer CIP)				\$70,000			840	20	400	2,000
46 2016 Winco DR45 Generator (Sewer CIP)							26	20	400	2,000
STREETS: LIGHT EQUIPMENT TOTAL		\$0	\$0	\$0	\$15,000	\$0				
WATER: LIGHT EQUIPMENT TOTAL		\$0	\$0	\$85,000	\$0	\$0				
SEWER: LIGHT EQUIPMENT TOTAL		\$0	\$0	\$70,000	\$0	\$0				
PUBLIC WORKS: OTHER										
Street sign replacement for reflectivity guidelines set by Federal government										
Motorola radio lease program (Street/Sewer/Water)		\$8,500	\$8,500	\$9,500	\$9,500	\$9,500				
Cartegraph OMS Asset Mgmt License Renewal (1/4 ea: Street/Sewer/Water/Storm)		\$2,200	\$2,300	\$2,400	\$2,500	\$2,600				
STREETS: OTHER TOTAL		\$6,375	\$6,375	\$7,125	\$7,125	\$7,125				
WATER: OTHER TOTAL		\$1,613	\$1,638	\$1,788	\$1,813	\$1,838				
SEWER: OTHER TOTAL		\$1,613	\$1,638	\$1,788	\$1,813	\$1,838				
STORM WATER: OTER TOTAL		\$550	\$575	\$600	\$625	\$650				
PUBLIC WORKS: SHOP TOOLS										
Hydraulic hose crimping machine										
2004 Dayton 20" drill press										
2004 Wire feed welder										
2004 CastAire air compressor (old shop)										
2010 Quincy air compressor (new shop)										
Pressure washer										
STREETS: SHOP TOOLS TOTAL		\$0	\$0	\$0	\$0	\$0				

	2024	2025	2026	2027	2028
STREET CIP TOTAL	\$192,875	\$708,375	\$452,125	\$487,125	\$7,125

CITY OF MINNETRISTA PUBLIC WORKS CAPITAL IMPROVEMENT PLANS

VEHICLE DESCRIPTION	2024	2025	2026	2027	2028	REPLACEMENT POLICY			
						CURRENT MILES/HRS	YRS	MIN ANNUAL MILES/HOURS	MAX MILES / HOURS
WATER CIP TOTAL	\$26,613	\$151,638	\$86,788	\$1,813	\$1,838				
SEWER UTILITY CIP TOTAL	\$26,613	\$1,638	\$231,788	\$1,813	\$1,838				
STORM WATER CIP TOTAL	\$125,550	\$575	\$60,600	\$75,625	\$650				
PARK CIP TOTAL	\$0	\$15,000	\$0	\$57,000	\$0				
TREE FUND TOTAL	\$0	\$75,000	\$0	\$0	\$0				
TOTAL TAX LEVY CIP	\$192,875	\$723,375	\$452,125	\$544,125	\$7,125				

Capital Improvements Plan
City of Minnetrista, Minnesota
ADMINISTRATION EQUIPMENT, VEHICLES,
2024 thru 2028

Summary of Future Needs	2024	2025	2026	2027	2028
Equipment & Vehicles					
City Hall Office Space Improvements	\$3,000	3,000	3,000	3,000	3,000
Other Equipment	\$2,000	2,000	2,000	2,000	2,000
Technology Improvements	\$25,000	20,000	20,000	20,000	20,000
2023 Technology projects (Switches and Microsoft 2023. Office 365)	\$0	-			
Laserfiche and Scanner Update	\$0	-	-	-	-
Server Upgrade	\$7,000				
	\$37,000	\$25,000	\$25,000	\$25,000	\$25,000

Tax Calculations using Proposed 2024 Budget

	2023	Draft 2024	Dollars Inc/Dec 23-24	Percentage Inc/Dec 23-24	
General	4,155,000	4,774,375	619,375	14.91%	General levy increase to try to get back to balanced budget
Capital	150,000	150,000	-	0.00%	leave same - maybe reduce if add equip cert
Debt	674,229	1,093,729	419,500	62.22%	debt effects would start in 2024 for 2023 roads (\$350K new debt le
Roads	875,000	575,000	(300,000)	-34.29%	see above - still spending more money on roads
Fiscal Disparities	(166,397)	(174,717)	(8,320)	5.00%	
Total Net levy	5,687,832	6,418,387	730,555	12.84%	
Gross levy	5,854,229	6,593,104	738,875	12.62%	

Tax Calculations using Proposed 2024 Budget

	2023	Draft 2024	Dollars Inc/Dec 23-24	Percentage Inc/Dec 23-24	
General	4,155,000	4,874,375	719,375	17.31%	General levy increase to try to get back to balanced budget
Capital	150,000	150,000	-	0.00%	leave same - maybe reduce if add equip cert
Debt	674,229	1,093,729	419,500	62.22%	debt effects would start in 2024 for 2023 roads (\$350K new debt le
Roads	875,000	575,000	(300,000)	-34.29%	see above - still spending more money on roads
Fiscal Disparities	(166,397)	(174,717)	(8,320)	5.00%	
Total Net levy	5,687,832	6,518,387	830,555	14.60%	
Gross levy	5,854,229	6,693,104	838,875	14.33%	

2024 Proposed Debt Levy Breakdown

	<u>2023</u>	<u>2024</u>
Debt		
2023 Equip Cert	\$ -	\$ 54,500
2020 Equip Cert	\$ 100,000	\$ 100,000
Game Farm South Bay	\$ 89,729	\$ 89,729
Maple Crest	\$ 20,500	\$ 35,500
Public Facilities	\$ 346,000	\$ 346,000
2017 Street Projects	\$ 118,000	\$ 118,000
2023 Street Projects	\$ -	\$ 350,000
Other Debt Total	<u>\$ 674,229</u>	<u>\$ 1,093,729</u>

Gross (Certified) levies by year

	2019	2020	2021	2022	% change 2023 2019-2023		Change in Dollars
Bloomington	61,756,432	64,689,863	66,468,834	68,296,727	74,545,878	20.71%	12,789,446
Brooklyn Center	18,427,116	19,509,310	19,942,911	21,324,025	22,795,382	23.71%	4,368,266
Brooklyn Park	46,169,789	48,923,932	49,158,495	52,785,056	56,909,155	23.26%	10,739,366
Champlin	10,383,884	11,068,806	11,858,980	12,511,554	13,524,328	30.24%	3,140,444
Corcoran	4,262,937	4,660,559	5,045,377	5,699,429	7,158,323	67.92%	2,895,386
Crystal	11,060,388	12,084,672	12,837,587	13,519,480	14,826,680	34.05%	3,766,292
Dayton	4,596,488	5,260,308	5,795,835	6,302,160	6,550,235	42.51%	1,953,747
Deephaven	2,256,330	2,645,683	2,814,895	3,109,215	3,318,265	47.06%	1,061,935
Eden Prairie	38,278,724	39,621,102	41,014,490	43,102,554	44,909,284	17.32%	6,630,560
Edina	37,271,021	39,467,543	41,787,871	45,130,036	49,610,600	33.11%	12,339,579
Excelsior	1,566,239	1,774,091	2,008,199	2,188,937	2,331,074	48.83%	764,835
Golden Valley	23,723,799	25,073,034	26,106,046	27,927,443	31,087,048	31.04%	7,363,249
Greenfield	1,760,862	1,979,216	2,020,655	2,083,451	2,440,252	38.58%	679,390
Greenwood	637,825	636,492	636,122	600,000	650,000	1.91%	12,175
Hopkins	15,977,936	17,529,684	17,788,384	18,140,100	18,766,224	17.45%	2,788,288
Independence	3,037,840	3,153,485	3,395,208	3,493,882	3,695,058	21.63%	657,218
Long Lake	1,064,579	1,118,585	1,223,383	1,277,908	1,406,740	32.14%	342,161
Loretto	411,115	431,670	453,300	559,668	588,903	43.25%	177,788
Maple Grove	36,590,900	37,206,600	38,121,200	39,276,600	41,203,200	12.61%	4,612,300
Maple Plain	1,465,844	1,466,509	1,466,970	1,568,191	1,723,948	17.61%	258,104
Medicine Lake	453,700	527,907	527,907	566,770	599,474	32.13%	145,774
Medina	4,002,894	4,392,771	4,622,859	4,980,597	6,000,946	49.92%	1,998,052
Minnetonka	38,355,431	41,002,977	42,443,598	44,815,229	47,835,374	24.72%	9,479,943
Minnetonka Beach	1,015,932	1,004,034	1,062,143	1,092,384	1,190,218	17.16%	174,286
Minnetrista	4,678,750	4,945,212	5,097,602	5,375,433	5,854,229	25.12%	1,175,479
Mound	5,818,797	5,993,083	6,291,072	6,605,450	6,935,621	19.19%	1,116,824
New Hope	15,001,610	16,496,716	17,052,601	17,814,011	18,615,466	24.09%	3,613,856
Orono	5,635,450	6,007,450	6,610,620	6,944,776	8,387,000	48.83%	2,751,550
Osseo	1,753,101	1,736,695	1,814,586	1,880,554	2,152,963	22.81%	399,862
Plymouth	35,439,986	38,081,084	40,770,306	43,654,659	46,521,104	31.27%	11,081,118
Richfield	21,626,692	22,687,471	23,934,632	25,127,420	26,784,573	23.85%	5,157,881
Robbinsdale	6,792,266	7,193,873	7,795,245	8,376,849	9,269,027	36.46%	2,476,761
Rogers	7,796,244	8,542,937	8,713,896	9,472,345	11,362,909	45.75%	3,566,665
St Anthony	7,141,199	7,424,394	7,668,031	8,033,678	8,478,011	18.72%	1,336,812
Saint Bonifacius	688,203	702,270	727,203	821,048	873,715	26.96%	185,512
Saint Louis Park	33,128,261	34,770,521	36,335,325	38,865,750	41,560,251	25.45%	8,431,990
Shorewood	5,530,322	5,856,611	5,973,743	6,173,291	6,510,948	17.73%	980,626
Spring Park	1,071,157	1,108,647	1,144,126	1,173,210	1,377,435	28.59%	306,278
Tonka Bay	1,173,003	1,195,803	1,195,803	1,235,244	1,395,702	18.99%	222,699
Wayzata	4,832,240	5,021,890	5,145,201	5,415,369	5,879,345	21.67%	1,047,105
Woodland	379,320	393,724	401,586	421,665	463,832	22.28%	84,512
							-
Minneapolis	347,671,000	372,009,000	393,527,000	415,119,275	442,754,385	27.35%	95,083,385
Sum of (less Minneapo	523,014,606				656,088,720		523,014,606
Average						25.44%	

* Source: Hennepin County

Proposed schedule for budget discussions at Work Sessions:

August 7	Initial discussion on proposed 2024 levy and budget
August 21	Further Discussion on proposed 2024 levy and budget (if needed)
September 6	Establish Preliminary tax levy (at one of these 2 meetings)
September 18	Establish Preliminary tax levy (at one of these 2 meetings Water Fund
October 2	Sewer Fund and surface/storm water
October 16	Recycling Fund and Cable Fund
November 13	Park Dedication and Tree Replacement Funds
December 4	Adopt 2024 Final levy / Public Comment Adopt 2024 Fee Schedule

Also:

Financial Management Plans – Including Pavement Management Plan, (use as part of budget process at respective meetings)

CITY OF MINNETRISTA



WORK SESSION ITEM 3

Subject: Lockridge, Grindal, Nauen Government Relations Presentation

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: August 7, 2023

Issue: Minnetrista has recently started pursuing capital bonding request legislation from the Minnesota State Legislature. Several communities utilize the services of a lobbying group to help with those local initiative funding request. Representatives from Lockridge, Grindal, Nauen, PLLP, will be providing information on lobbying for Minnetrista.

Overview: The City of Minnetrista recently attempted to secure funding through direct capital funding by the State of Minnesota. Minnetrista was unsuccessful in securing funds in 2023, and representatives from Lockridge, Grindal, Nauen, PLLP, will provide some information on lobbying for Minnetrista.

Recommended City Council Action: Attached you will find a proposal from Lockridge, Grindal, Nauen, PLLP and biographies for the team that could potentially serve Minnetrista. City Council will have to determine if teaming up with a lobbyist group is the right fit for the organization. Staff is looking for direction on how to proceed.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

July 7, 2023

Jasper Kruggel, City Administrator
City of Minnetrista
7701 Co Rd 110 W
Minnetrista, MN 55364

Dear Manager Kruggel,

Thank you for the opportunity to present the following proposal for state government relations services for the City of Minnetrista. It would be an honor to represent your community at the Minnesota State Capitol.

We at Lockridge Grindal Nauen (LGN) have the highest regard for the City of Minnetrista, its City Staff, Mayor and the City Council. We are proud of our track record in assisting local governments and our state lobbying experience and track record are unmatched.

It would be a privilege to work in partnership with the City of Minnetrista to achieve your legislative goals.

Please do not hesitate to contact me with any further questions.

Sincerely,

Ann Lenczewski
State Government Affairs

I. ABOUT LOCKRIDGE GRINDAL NAUEN GOVERNMENT RELATIONS

Lockridge Grindal Nauen's government relations professionals have over three decades of experience representing clients of all types and sizes throughout the Midwest and in Washington, D.C. We are proud to partner with a wide range of non-profit, government and business clients to elevate their impact in Minnesota by cultivating broader influence and understanding among public officials and decision-makers. We have a reputation for being knowledgeable, trustworthy, and politically savvy. Through our sizeable team, with broad-based political affiliations, we have developed a vast network of long-term, personal connections with leaders at all levels of government.

II. GOALS & SERVICES

LGN hopes to earn your support to deliver state lobbying services for a capital investment request and other legislative needs.

LGN will provide legislative coverage of House and Senate Committees and report to City Administrator Kruggel. We will track all significant activities in both legislative bodies and the Governor's office that impact the legislative priorities of the City of Minnetrista. We will take all necessary steps to position the City of Minnetrista for success.

Additionally, LGN will work closely with the legislators who represent the City of Minnetrista. At the direction of Administrator Kruggel, LGN will work to advance the City's capital investment and tax legislative priorities. If requested, we will attend city council meetings and provide the city council with legislative updates.

We propose using a team approach to achieve success for the City of Minnetrista. We will work with you to understand which elements of your legislative priorities require short, medium and long-term attention. We work closely with Administrator Kruggel and the staff members he designates. We will call on our entire LGN state team as needed to accomplish your agenda.

Our state lobbyists superbly cover all the bases at the Minnesota State Capitol. We excel at understanding the "black box" of the Minnesota Legislature, the Governor's Office, state agencies and legislative staff. Our deep relationships across the entire political spectrum and our command of legislative strategy and process will advance the legislative priorities of the City of Minnetrista.

III. RATE OF COMPENSATION

At LGN, we are sensitive to the concerns of local governments and municipal budgets. We have attempted to adjust our fees accordingly. We propose a yearly \$40,000 fee for the City of Minnetrista to engage LGN for state lobbying services at the Minnesota State Capitol. The contract will be billed on a twelve-month basis to the City of Minnetrista beginning September 1, 2023.

Our fee schedules are structured to achieve maximum value for clients. LGN strives to develop cost-effective, long-term relationships with satisfied clients. Please do not hesitate to contact us with questions or to discuss our proposed fee.

IV. NEXT STEPS

Again, thank you for the opportunity to submit a proposal for your consideration. We believe that our plan will help to achieve the goals of the City of Minnetrista.

We look forward to hearing from you. We are eager to provide further information or address any questions you may have.

Daniel G. Larson, Director of State & Local Government Affairs

Dan Larson is the Director of State and Local Government Affairs at Lockridge Grindal Nauen. Mr. Larson provides leadership, management, and oversight of the firm's state [government relations](#) team, which is one of the largest and most politically diverse in Minnesota. Mr. Larson has 14 years with the firm and is an expert in strategic advocacy and the legislative process. He brings over 30 years of experience in government, civic participation, and politics.

He demonstrates a keen understanding of taxes, public health, technology, economic development, labor, pensions, and issues faced by tribal governments. Prior to joining the firm, Mr. Larson served as a member of the Minnesota Legislature for 10 years. He was first elected in 1998 and served stints in both the Minnesota House and Senate. His tenure in the legislature included leadership roles on the Senate Taxes Committee, Subcommittee on Elections, and the House Transportation Committee.

In addition, Mr. Larson served on the Legislative Audit Commission, the Legislative Commission on Pensions and Retirement, and was a member of the Minnesota Amateur Sports Commission. Mr. Larson has close working relationships with members of the legislature, the Governor's office and administration, as well as city and county officials. Mr. Larson represents two of the largest tribes in the state of Minnesota and has successfully lobbied for tribe-specific initiatives.

He also has extensive experience working on behalf of building trades unions. In 2016, Mr. Larson became certified as a White Belt in Legal Lean Sigma and Project Management. He is interested topics like leadership development, process improvement and innovative approaches to project management. Frameworks that integrate unparalleled teamwork and communication in pursuit of developing best practices and increased efficiencies for clients. Additionally, Mr. Larson is a former member of the American Cancer Society Leadership Board for Minnesota. As a cancer survivor, he was the inspiration for the creation of the Anti-Cancer Caucus and laid the foundation for its success. Mr. Larson has also been formally recognized by the public health community for his work on anti-smoking efforts in the state.



H. Theodore Grindal, Partner

Ted Grindal is the Partner in Charge of Lockridge Grindal Nauen's (LGN) [government relations](#) practice. For over the past 35 years, he has led Minnesota's largest and premiere government relations team with offices in Minnesota, North Dakota, and Washington, D.C. offering state government relations, federal government relations, local government relations, and communications and grassroots advocacy services to corporations, trade associations, municipalities, and non-profit organizations and associations.



Under Mr. Grindal's leadership, LGN's seasoned and politically-diverse government relations team has built its reputation for being knowledgeable, trustworthy, and politically savvy. He focuses on strong, long-term personal connections with lawmakers and staff and leverages those for a successful record in helping shape clients' industry-specific objectives with government relations and public affairs strategies. Mr. Grindal has been recognized as one of Minnesota's top eight lobbyists by the *Minneapolis Star Tribune* and also named one of the 10 most influential lobbyists in Minnesota by Minneapolis-based *CityPages*.

In addition, he has been honored by inclusion in *The Best Lawyers in America* for health care law and has been named a "Super Lawyer" by the *Minnesota Law & Politics* for government relations for numerous years. He has been named by *Minnesota Physician* as one of Minnesota's "100 Most Influential Health Care Leaders" several times. In 2016, he was named by Twin Cities Business Magazine as one of 100 "People to Know" in Minnesota. Currently, Mr. Grindal belongs to the Minnesota Government Relations Council, the American Health Lawyers Association, and the American Society of Medical Association Counsel. He serves on the Board of Directors of ForeUs, formerly The Minnesota Minority Junior Golf Association (MMJGA), since 2020. He also served on the Board of Governors of the Minikahda Club from 2011 to 2014 and 2016 to 2019. Previously, he served on the board of regents for Augsburg College, and chaired that board for two years. In addition, he served on the board of directors of the Evangelical Lutheran Good Samaritan Society and chaired the board for two years.

Mr. Grindal has also served on the boards of the Minnesota Private College Council, Minnesota Center for Arts Education, the International Hearing Foundation, Prairie Lutheran Church Council, and the Norwegian American Historical Association. After graduating from the University of Minnesota Law School, Mr. Grindal served in the Minnesota Attorney General's office as a Special Assistant Attorney General before joining Lockridge Grindal Nauen. He lives in Minneapolis with his wife and has two grown sons.

Ann T. Lenczewski, Government Relations, Tax Policy, & Local Government

A highly-regarded leader in Minnesota politics for more than twenty years, Ann T. Lenczewski serves Lockridge Grindal Nauen government relations clients on a broad range of issues including tax policy, local government matters, and political strategy. She excels at delivering for clients at the Capitol and meeting clients' needs. Ms. Lenczewski has earned a reputation as smart, deeply knowledgeable, and effective in her many roles in state and local government.

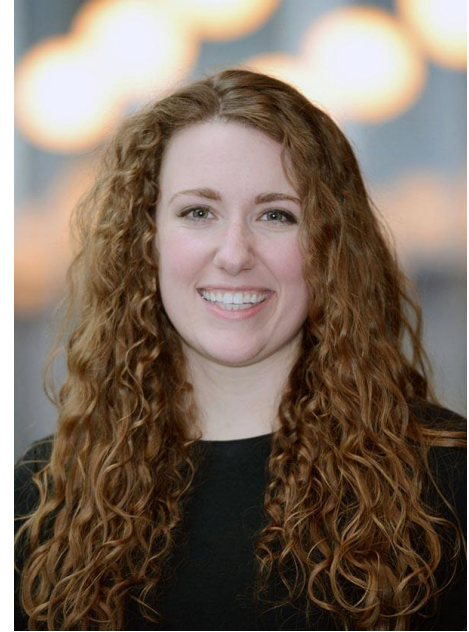
Her unique expertise in tax policy and its interaction across state, county, and municipal governments – together with her unparalleled political savvy – is an asset to Lockridge Grindal Nauen's government relations clients. Prior to joining the firm, Ms. Lenczewski served in the Minnesota House of Representatives from 1999 to 2015 and chaired the House Tax Committee. Before being elected to the Legislature, she served on the Bloomington City Council. Ms. Lenczewski is a graduate of the College of St. Benedict and completed graduate work at Humphrey Institute of Public Affairs at the University of Minnesota.



Angela A. Huss, State Government Relations

Angela A. Huss is a member of the state government relations team and represents clients at the Capitol in the areas of bonding, taxes, transportation, public safety, and local government issues. She also assists with the firm's communications and grassroots advocacy efforts. Ms. Huss is known for her organizational abilities, communication skills, and strategic thinking and messaging.

Prior to joining LGN, Ms. Huss worked in a variety of political and campaign roles including two re-election campaigns for Congressman Erik Paulsen and district outreach work for Congressman Paulsen in his Eden Prairie office. She formerly served as Chair of the Minnesota College Republicans in the 2014 election cycle where she engaged thousands of young voters and recruited college students to volunteer in key Minnesota House races across the state. Currently, Ms. Huss serves on the Board of Directors of the Women LEAD MN PAC. She graduated with a Bachelor of Arts in Entrepreneurship from the University of St. Thomas. A native of Fairmont, MN, Ms. Huss now resides in Savage with her husband and young son.



Jessica E. Lindeen, State Government Relations

Jessica E. Lindeen joined the Lockridge Grindal Nauen team in the fall of 2016. Ms. Lindeen focuses on legislative matters at the Capitol relating to health, human services, workforce development, labor, and tribal governments. Her extensive knowledge and experience navigating these complex issue areas makes her an important resource for firm clients. Known as a solutions-oriented thinker, she takes a creative approach toward identifying challenges and opportunities in the legislative process.

Her strong communication skills ensure the process is accessible and transparent for firm clients. Ms. Lindeen brings a diverse background of government relations and campaign experiences to the Lockridge Grindal Nauen team. Prior to her work in government relations, she spent multiple election cycles on the campaign trail working on congressional campaigns, as well as state-based issue and constitutional amendment campaigns, where she gained considerable knowledge of Minnesota's political landscape. She graduated with a Bachelor in Arts in Political Science from the University of Minnesota. As part of her undergraduate work, she studied abroad at Saint Louis University in Madrid, Spain.



Kevin J. Matzek, State Government Relations

Kevin J. Matzek is a highly-regarded political and policy professional with 21 years of experience in and around state government. As the Chief of Staff for the Senate Republican Caucus for eight years, Mr. Matzek led the execution of the caucus's legislative agenda, developed policy expertise on a wide variety of issues, and oversaw campaign efforts that resulted in the caucus winning the majority in the 2016 election.

Prior to becoming Chief of Staff, Mr. Matzek served as Legislative Director for the Senate Republican Caucus. Previously, he worked for the Minnesota House Republican Caucus for seven years in key positions including as Chief of Staff and as the Committee Administrator for two different committees – the House Ways and Means Committee and the House Public Safety Policy & Finance Committee. Mr. Matzek has also worked as the Director of Government Affairs for Hospitality Minnesota.

Currently, Mr. Matzek serves on the board of directors for the Minnesota Government Relations Council (MGRC). The MGRC serves Government Relations Professionals by providing advocacy, professional development, networking, and enhanced working experience inside and outside the Capitol. A graduate of the University of Wisconsin-Madison, he lives in Golden Valley with his wife Julie and three kids.



Daniel L. Pollock, State Government Relations

Daniel L. Pollock is a highly regarded health and human services policy professional with 15 years of experience in state government, serving in high-ranking positions in both the executive branch and legislative branch. His skills include legislative and communications strategy, Medicaid services, public policy development, and program implementation.

Before joining the firm, Pollock served as Assistant Commissioner for Continuing Care for Older Adults at the Minnesota Department of Human Services, overseeing efforts to ensure quality care and services for seniors and other adults who need help living as independently as possible. He played a central role during the state's COVID-19 response, ensuring emergency staffing and funding for residential facilities with outbreaks, as well as working closely with hospitals and nursing homes during COVID surges. Pollock previously served as Deputy Commissioner at the Minnesota Department of Health, Executive Assistant to the Minnesota House Majority Leader, Policy Advisor to Governor Mark Dayton, Legislative Director for the Minnesota Department of Human Services, and the Committee Administrator for the Minnesota House Health Finance Committee. He earned a J.D. from Georgetown University Law Center and a B.A. from Dartmouth College.



Cullen D. Sheehan, State Government Relations

Cullen D. Sheehan represents clients before the Minnesota legislature on a variety of commerce, housing, education, and transportation issues. He is widely known in Minnesota and at the State Capitol for his ability to work with diverse coalitions and stakeholders to accomplish clients' goals.

Prior to joining LGN, Mr. Sheehan served in numerous capacities at the highest levels of politics and government. He served as Chief of Staff to the Minnesota Senate Republican Caucus and was instrumental in leading them to their first majority in 38 years. In 2011 Mr. Sheehan received an award as a Leader in Public Policy from *Politics In Minnesota/Capitol Report* as the Top Legislative Staffer at the [Minnesota State Capitol](#). In addition, he served as a senior advisor to United States Senator Norm Coleman and was Coleman's campaign manager in one of the most expensive and closest Senate races in Minnesota history.



Mr. Sheehan has developed extensive national networks through his work in Republican politics. Notably, he was the Midwest Regional Political Director for the Republican National Committee and served as the Executive Director of the Republican Party of Iowa. Additionally, he has served in senior roles on numerous U.S. senatorial, congressional, and gubernatorial campaigns.

A graduate of Saint Mary's University in Winona, Minnesota, Mr. Sheehan earned a Bachelor of Arts degree in Political Science and minored in Public Administration. He serves on the St. Croix Preparatory Academy Foundation Board. Additionally, he is a council member of AIPAC Minnesota and is a past board member of Spare Key and the Citizens League. When not working he can be found performing as lead singer with his part-time band, "The Most Interesting Band in the World."

Amos A. Briggs, State Government Relations

Amos A. Briggs brings more than a decade of experience at the Capitol to effectively advocate for clients on range of issues including commerce and regulatory reforms, bonding initiatives, software and technology matters, and education funding and policy.

He applies his advanced knowledge of Minnesota's political landscape and legislative process, along with his extensive network of personal relationships, to represent nonprofits, businesses, trade associations, labor unions, and tribal governments. Additionally, Mr. Briggs regularly advises organizations pursuing opportunities through the state's complex public procurement process.

Before joining LGN, Mr. Briggs served as the Director of Communications with the Minnesota Senate DFL Caucus where he oversaw caucus media strategy and served as a senior advisor to the Senate Majority Leader. He previously worked at the state legislature as a policy researcher and as committee staff in the areas of state government finance, pensions, and data practices. Mr. Briggs earned a B.A. in political science and anthropology from the University of Wisconsin-Madison. Prior to his career in Minnesota politics, he managed political campaigns in Wisconsin.

