



## CITY COUNCIL MEETING MINUTES July 17, 2023

### 1) Call to Order

Mayor Whalen called the meeting to order at 7:00 pm.

#### a) Pledge of Allegiance

**b) Introductions:** City Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor; Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Dawn Motzko Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

#### c) Approval of Agenda

Motion by Reffkin, seconded by MacGregor to approve the agenda as presented.

Motion passed 5-0.

### 2) Special Presentations

a) Midco Broadband Project – Melissa Wolf, Government Relations Manager

b) 2<sup>nd</sup> quarter 2023 Financial Update

### 3) Persons to Be Heard

Lyle Shaw and Jerry Sicard with the Gillespie Center Men's Shed, presented information regarding the program available to seniors and retirees within the community. City Council approved to allow the Men's Shed to make use of the training room at the Public Safety building for future meetings.

### 4) Consent Agenda

- a) Approve City Council Meeting Minutes from June 5, 2023
- b) Approve Work Session Meeting Minutes from June 26, 2023
- c) Approve City Council Meeting Minutes from June 26, 2023
- d) Approve Temporary Liquor License for Northwest Tonka Lions at Minnetonka Orchard for August 12, 2023
- e) Res. No. 61-23 Approve Claims
- f) Res. No. 62-23 Approving Setback Variance at 8280 County Road 15
- g) Res. No. 63-23 Approving Simple Subdivision between 1005, 1015, 1025, and 1105 Sunnyfield Road North
- h) Res. No. 64-23 Accept the CenterPoint Energy Safety Grant

Motion by Lacy, seconded by Vickery to approve the consent agenda as presented.

Motion passed 5-0.

### 5) Public Hearings

#### a) Cannabis Business Moratorium

City Attorney Sonsalla presented information for overview.

Highlights included:

- At the June 26<sup>th</sup> City Council meeting, Council adopted a 12-month moratorium

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on the sale of certain products containing tetrahydrocannabinol (THC) that are derived from hemp, which have been available since 2022.

- The City Council indicated that it consider adopting a cannabis business moratorium after July 1, 2023, as allowed by the Cannabis Act.
- The interim ordinance would temporarily prohibits the establishment and operation of cannabis businesses within the city of Minnetrista and authorizes a study regarding regulating cannabis businesses in the City.
- The interim ordinance also allows the City time to review and consider model ordinances and administrative rules that will be drafted by the newly established Office of Cannabis Management and consider adopting longer term regulations
- The interim ordinance exempts businesses currently operating under the medical cannabis program.
- The interim ordinance addresses cannabis businesses but does not impact Interim Ordinance 483 regarding certain hemp products.

Mayor Whalen opened the public hearing at 7:35 pm.

No one was present to speak

Mayor Whalen closed the public hearing at 7:35 pm.

**i) Approve Interim Ordinance No. 484 Authorizing a Study and Imposing a Moratorium on the Operation of Cannabis Businesses within the City of Minnetrista**

Motion by Lacy, seconded by Reffkin to approve interim ordinance no. 484 authorizing a study and imposing a moratorium on the operation of cannabis businesses within the City of Minnetrista.

Motion passed 5-0.

**ii) Res. No. 65-23 Authorizing Publication of Interim Ordinance No. 484 by Title and Summary**

Motion by Reffkin, seconded by Vickery to authorize publication of interim ordinance no. 484 by title and summary.

Motion passed 5-0.

**6) Business Items**

**a) Res. No. 66-23 Accept Quotes and Award Contract for the 2023 Sanitary Sewer Replacement Project, City Project 04-23**

City Engineer Fauske presented information for overview.

Highlights included:

- Seven bids were received for the 2023 Sanitary Sewer Replacement Project on Tuesday, July 11, 2023 after the project was posted on QuestCDN to generate more interest.
- The estimated construction cost of the repair was \$72,956.40, which included a 10% contingency.
- Staff recommends the Council accept the quote from Levanen Underground, LLC in the total amount of \$49,524.11.
- The 2023 Sanitary Sewer Replacement Project will be funded through the sewer maintenance fund.

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Council and staff discussed the large range of bids received and the difference of the estimated construction cost compared to the bid received.

Motion by Vickery, seconded by Reffkin to accept quotes and award contract for the 2023 Sanitary Sewer Replacement Project to Levanen Underground, LLC in the total amount of \$49,524.11.

Motion passed 5-0.

## **7) Administrative Items**

### **a) Staff Reports**

- i) Public Works Director
  - Gene Lehner Park Update
  - Hennepin County Grant
- ii) Police Chief
  - National Night Out
  - Police Advisory Meeting
- iii) City Engineer
  - Road Project Updates

### **b) Council Reports**

- i) Mayor Lisa Whalen
  - Personnel Committee Meeting
  - National Night Out
  - Doran Groundbreaking Event
- ii) Cathleen Reffkin
  - Personnel Committee Meeting
  - July Planning Commission Meeting
  - Mound Fire Commission Meeting
  - Request Tree Ordinance Review
- iii) Ann MacGregor
  - Gillespie Center Update
- iv) Peter Vickery
- iv) Claudia Lacy
  - June Planning Commission Meeting
  - Westonka Community and Commerce

## **8) Adjournment**

Motion by Reffkin, seconded by Lacy to adjourn the meeting.

Motion passed 5-0.

Mayor Whalen adjourned the meeting at 8:04 pm.

**Respectfully submitted,**

**Dawn Motzko**  
**City Clerk**